



ANNUAL REPORTS
OF THE
TOWN OFFICERS
OF
ALSTEAD, N. H.

YEAR ENDING DECEMBER 31, 1960

The cover picture features a view of Arch Pond, presently known as Newell Pond. Since this area is now in the process of being developed by the town of Alstead, we felt that it might be of interest to know a little bit of its history.

The following information is offered to us through the interest and kindness of Miss Maybelle Still.

Near the close of the Revolutionary war, a stranger made his appearance at the house on the North side of the pond, and asked for shelter. He seemed desirous of hiding from the world. He was hospitably entertained and remained with his host as a helper. Later he married the daughter of the house and the two lived a life of seclusion on the farm. His name was Arch and in after years his story became known.

James Arch probably made his first appearance in Alstead sometime during the summer of 1777. He was a deserter from Burgoyne's Army, then stationed in New York. He then made his way through the wilds of Vermont to Alstead. (The farm was situated on the farm later owned by George Lakin, as that was the place where the parents of Elizabeth Hartwell whom Arch afterward married, at that time lived.)

Then along the banks of a lovely wild pond, the Arch farm was deeded to Arch by Justin Chapin, May 15, 1792, and the entire farm was evidently owned by Chapin at the close of the Revolutionary war. This cellar hole is now clearly discernible. There is a spring in the pond that does not freeze over as soon as the rest of the pond. A Mr. John Barker who lived with Mr. Arch, went down there one night, put on his skates and skated right into the hole. They saw his tracks the following day.

Although Mr. Arch resented being impressed into the English army against his will, he never ceased to regret his desertion and his consequent inability to return to England. He signed the first petition for the new East Parish and became a respected citizen. However, late in life he chose the text for his funeral sermon from Jere. 22 - 10 "Weep not for the dead neither bemoan him, but weep sore for him who goeth away for he shall return no more, nor see his native country".

As long as his lovely woodland pond glimmers in the sun, Arch will not be forgotten, although oddly enough as a "Hessian Deserter".

The property was later purchased by Newell and since that time has been referred to as Newell Pond.

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TABLE OF CONTENTS

Auditor's Report	31
Budget	8
Expenditures	9
Fire Department	15
Librarian	26
Newell Pond Development	28
Officials of Town	3
Planning Board	21
Police Department	17
Property Valuation	7
Road Agent's Report	18
School District Officers' Annual Report	50
Selectmens' Report	10
Tax Collector's Report	40
Tax Rate for Town of Alstead	7
Town Clerk's Report	43
Treasurer's Report	36
Vilas Pool Report	12
Vital Statistics	46
Warrant	4

DIRECTORY OF OFFICIALS

1 9 6 0

Term
Expires

Selectmen	Frank C. Dustin, Chairman	1961
	Harry A. Spooner	1962
	Robert Batchelder	1963
Moderator	Austin Fletcher	
Representative	Ralph Totman	
Town Clerk	Grace Ellis	
Town Treasurer	Howard L. Goss	
Tax Collector	Gilman Ellis	
Road Agent	Clifford Clark	
Overseer of Poor	Richard Clark	
Supervisors of Check List	Earl M. Pitcher	
	Roy H. Buss	
	Herbert Muzzy	
Trustees of Trust Funds	Peyton Washburn	1961
	Edith Provost	1962
	Gilman Ellis	1963
Ballot Clerks	Leon Trow	
	Nellie Ayer	
	Alice Bragg	
	Edith Spooner	
Library Trustees	Edith Chase	1961
	Alma Ring	1961
	Edith Provost	1962
	Charles LaFrank	1962
	Mildred Moulthrop	1963
	Willard Kelly	1963
Librarian	Laura MacLane	
Constables	Erwin Ward	
	Vernard Tuttle	
Fire Commissioners	Ashton Holmes	1961
	Heman Chase	1962
	Owen H. Libby	1963
School Board	Margaret Renzleman	1961
	Hermon Buss	1962
	Allison Gleason	1963
Park Commissioner	Willard Kelly	
Dog Officer	Erwin Ward	
Planning Board	Chester Rouillard, Chairman	1963
	Austin Fletcher	1962
	Hugh J. Talbot	1961
	Allison Gleason	1964
	Frank Dustin, Ex Officio	
Newell Pond Project Committee	Howard Jacobson	1961
	Harry Neal	1962
	Marie Radcliffe	1963

THE STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Alstead in the County of Cheshire in said State, qualified to vote in Town Affairs:

Polls will be open 9 A.M. to 6 P.M.

You are hereby notified to meet at Vilas High School in said Alstead on Tuesday, the 14th day of March, next at nine of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same.
3. To see what sum of money the Town will raise and appropriate for Old Age Assistance and for the support of the poor.
4. To see if the Town will raise and appropriate \$11,000.00 for highways and bridges.
5. To see if the Town will raise and appropriate \$4,000.00 to oil town roads.
6. To see if the Town will authorize the Selectmen to sell real estate acquired by tax sale.
7. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.
8. To see what sum of money the Town will raise and appropriate for the care of cemeteries.
9. To see if the Town will vote to raise and appropriate \$50.00 for Memorial Day.
10. To see what sum of money the Town will vote to raise and appropriate for the support of the Library.
11. To see if the Town will vote to raise and appropriate \$172.00 for the Elliott Community Hospital.
12. To see if the Town will vote to raise and appropriate \$25.00 for the care and maintenance of the Town Clock.
13. To see if the Town will vote to raise and appropriate \$400.00 for the Police Department for the protection of persons and property.
14. To see if the Town will vote to raise and appropriate \$300.00 to rent and maintain land for a public dump.

15. To see if the Town will vote to raise and appropriate the sum of \$132.00 to the Monadnock Region Association of Southwestern New Hampshire for issuance and distribution of printed matter, newspaper and magazine advertising, and by other means calling attention to the resources and natural advantages of the Town, in cooeration with the other thirty-seven towns of the Monadnock Region.

16. To see what sum of money the Town will vote to raise and appropriate for the care of parks and playgrounds.

17. To see if the Town will vote to raise and appropriate the sum of \$200.00 for the support of band concerts.

18. To see if the Town will vote to raise and appropriate \$2,300.00 for fire protection and support of the fire department.

19. To see what sum of money the Town will vote to raise and appropriate to be put into a capital reserve fund for the purchase of a new fire truck when the need arises.

20. To see if the Town will vote to raise and appropriate the sum of \$250.00 to be used with a like amount of matching funds from the office of Civil Defense, for the purchase of a two way radio for the Forest Fire Warden.

21. To see what sum of money the Town will vote to raise and appropriate for Civil Defense.

22. To see if the Town will vote to raise and appropriate \$375.00 for the expense of Social Security administration.

23. To see if the Town will vote to accept all Trust Funds of \$200.00 or more, each, received for the perpetual care of cemetery lots.

24. To see if the Town will vote to raise and appropriate the sum of \$1,265.00 for streetlights.

25. To see if the Town will vote to raise and appropriate the sum of \$783.26 for TRA construction, the State to contribute \$5,221.71.

26. To see if the Town will authorize a discount of 2% on real estate taxes paid prior to October 1.

27. To see if the town will vote to raise and appropriate \$100.00 to defray operating expenses of the Town Planning Board.

28. To see if the Town will vote to adopt the Building Regulations, as authorized under Sections 2-5 inclusive, Chapter 156, New Hampshire Revised Statutes Annotated, 1956 and as published in the report of the town planning board.

29. To see if the Town will vote to authorize the selectmen to appoint a Building Inspector who shall hold office for a term of one year; and to further authorize the selectmen to fix his remuneration, limited to a maximum of \$100.00 per year.

30. To see if the Town will vote to authorize the selectmen to apply for State Bridge Aid for the construction of a new bridge to replace the present bridge on State route 12A at the southerly end of Surry Mountain; and, if granted, to authorize the selectmen to make all contracts necessary for such construction and bind the Town to the payment of its share of the expense of such construction.

31. To see what sum of money the Town will raise and appropriate to be used to pay for the Town's share of the cost of constructing the new bridge referred to in Article 30 above.

32. To see if the Town will vote to authorize the selectmen to borrow money, on long term notes of the Town, if necessary to pay for the Town's share of the cost of constructing the new bridge referred to in Article 30 above.

33. To transact any other business that may legally come before this meeting.

Frank C. Dustin
Harry A. Spooner
Robert Batchelder

Selectmen of Alstead

ALSTEAD TAX RATE

Town Appropriation Less Town Revenue	\$ 3,529.74
Town Appropriation Schools	69,561.84
County Tax	5,587.59
Total to be raised by Property Taxes	<u>\$78,679.17</u>
Net Valuation \$22,521.58 x 3.46 = \$77,924.67	
Poll Taxes	752.00
National Bank Tax	<u>2.50</u>
	\$78,679.17

INVENTORY OF PROPERTY VALUATIONS

	<u>1959</u>	<u>1960</u>
Lands and Buildings	\$2,064,122.00	\$2,030,400.00
Electric Plants	93,000.00	95,000.00
House Trailers	11,300.00	16,200.00
Horses	2,500.00	1,200.00
Cows	19,675.00	25,750.00
Other Neat Stock	1,400.00	1,000.00
Sheep and Goats	195.00	70.00
Fowls	415.00	400.00
Wood and Lumber	6,825.00	5,000.00
Gas Pumps	1,300.00	600.00
Stock in Trade	54,047.00	65,188.00
Mills and Machinery	38,150.00	42,950.00
Road Building Machinery	32,200.00	24,500.00
	<u></u>	<u></u>
TOTALS	\$2,325,129.00	\$2,308,258.00
Veterans Exemptions	60,100.00	56,100.00
	<u></u>	<u></u>
NET	\$ 2,265,029.00	\$2,252,158.00

BUDGET OF THE TOWN OF ALSTEAD

RECEIPTS	<u>Estimated 1960</u>	<u>Actual 1960</u>	<u>Est. 1961</u>
FROM STATE			
Interest and Dividends Tax	\$2,418.79	\$ 2,420.36	\$ 2,400.00
Savings Bank Tax	6.88	6.88	7.00
FROM LOCAL SOURCES EXCEPT TAXES			
Dog Licenses	327.27	311.65	300.00
Interest Received on Taxes and Deposits	939.33	1,235.52	1,000.00
Income From Trust Funds	20,000.00	21,368.65	21,000.00
Highway, Rental of Equipment	528.65	885.66	500.00
MOTOR VEHICLE PERMIT FEES			
	4,116.48	4,721.97	4,200.00
HEAD TAX	191.00	232.50	200.00
FROM LOCAL TAXES OTHER THAN PROPERTY TAXES			
Poll Taxes Regular at \$2.00	700.00	532.00	500.00
Nat'l Bank Stock Taxes	2.50	2.50	2.50
Yield Taxes	<u>1,000.00</u>	<u>1,322.67</u>	<u>1,000.00</u>
	\$30,230.90	\$33,040.36	\$31,109.50
AMOUNT TO BE RAISED BY PROPERTY TAXES			85,710.56
TOTAL REVENUES			<u>\$116,820.06</u>

PURPOSES OF EXPENDITURE	Approp. 1960	Actual Expense '60	Estimated 1961
Current Maintenance Expenses			
GENERAL GOVERNMENT:			
Town Officer's Salaries	\$ 5,500.00	\$ 5,591.03	\$ 5,400.00
Town Officer's Expenses			
Election, Registration Exp.			
Employees' Retirement & Social Security	375.00	450.00	375.00
PROTECTION OF PERSONS AND PROPERTY			
Police Department	500.00	385.19	400.00
Fire Department	2,300.00	2,461.90	2,300.00
Insurance	25.00	14.60	
Planning and Zoning	25.00	5.00	100.00
Civil Defense	25.00	16.21	50.00
HEALTH:			
Health Dept. Incl. Hospitals	163.00	163.00	
Town Dump & Garbage Removal	250.00	447.39	300.00
HIGHWAYS AND BRIDGES:			
Town Maintenance Summer) Winter)	15,000.00	18,191.20	15,000.00
Street Lighting	1,265.00	1,261.08	1,265.00
Town Road Aid	758.31	758.31	783.26
PUBLIC WELFARE:			
Town Poor	1,000.00	1,039.02	1,000.00
Old Age Assistance	3,000.00	2,769.76	3,000.00
PATRIOTIC PURPOSES:			
Memorial Day	50.00	50.00	50.00
RECREATION:			
Parks, Playgrounds, Concerts	325.00	346.00	325.00
PUBLIC SER. ENTERPRISES:			
Cemeteries	500.00	397.18	500.00
Advertising Regional Assoc.	132.00	132.00	132.00
PAYMENT ON PRINCIPAL OF DEBT:			
Payment to Capital Reserve Fund	1,000.00	1,000.00	
COUNTY TAXES	5,587.59	5,587.59	5,500.00
SCHOOL TAXES	69,561.84	69,561.84	80,339.80
TOTAL EXPENDITURES	\$107,342.74	\$110,628.30	\$116,820.06

SELECTMEN'S REPORT

This year we have featured a picture of Newell Pond on the cover of our Town Report. Work on the Newell Pond project has progressed satisfactorily and a complete account of the work accomplished, plus a map of the area, is included in this report. The town of Alstead received the sum of \$996.97 from the state, to be used on Class V roads. This amount with about \$1,000.00 of our town appropriation was used to build a very passable road into Newell Pond. It is hoped that townspeople will avail themselves of the opportunity to visit this area. The story pertaining to the lake as written on the front cover, was offered to us by Miss Maybelle Still. As a result of this story, it has been suggested that at the coming town meeting, a resolution be adopted to re-name the pond "Arch Lake" thus reverting to its original name.

The town road aid (TRA) program was carried out as planned and is a definite help to the East Alstead church and to the people who live on or use the road to the Herman Craig corner. It is also much easier to keep the road plowed and open during the winter.

The FWD truck purchased back in 1949 has proven to be a valuable piece of equipment for this particular town with its many hills and back roads which must be kept open during the winter. Last Fall it was decided by the road agent and the selectmen that the truck was well worth a complete overhauling. This was done by a garage in Springfield, Mass. at a cost of slightly under \$1,300. We are assured of the continued use of the truck for a period of a number of years, which we feel is far more economical than purchasing a new truck for \$13,000.00 or more. The remainder of the road equipment appears to be in satisfactory condition with no need for further purchases at this time.

The income from the Vilas Fund so designated is used to furnish room and board at the Mary Hitchcock Memorial Hospital in Hanover, N. H. This fund cannot be applied to surgical or Clinic charges but must be applied to board and room only. The portion of the hospital's income from Free Bed Funds to the Town of Alstead for 1960 was \$1,100.00. In addition, there was an unused balance of \$412.40 as of December 31, 1959, which brought the net allotment to \$1,512.40. This amount was credited to 65 days of service for five residents of Alstead.

We wish to express our thanks and appreciation to Miss Maybelle Still for her continued help and interest in supplying us with historical data and pictures for use in our town reports. This has been used in the hope that it might stimulate additional interest in the eventual writing of a town history. As many of you

will recall, several years ago the town purchased material compiled by Mrs. Rawson. In addition to this, Miss Still has spent many years gathering additional material for this purpose. We know she is vitally interested in this matter and we also know that the local Historical Society has discussed it at several of its meetings. It will however, take the cooperation of the townspeople as well as financial backing by the town, to carry it on. It appears to us that this is a worthwhile project which should be pursued without too much further delay.

Your tax rate this year was \$3.46 as compared with \$3.76 in 1959. The drop was due mainly to the additional funds made available to the town by the Vilas Trust Funds. We again remind you that the cost of running your town determines the amount of your tax rate, therefore it is increasingly necessary that good judgment prevail in making appropriations at your Town Meeting and at your School District Meeting.

VILAS POOL REPORT

The pool was kept open for the full season this year, from Memorial Day to Labor Day. We were fortunate to obtain the services of Mr. and Mrs. Ira Huntley as caretakers, and due to their efforts we believe that the pool experienced one of its most successful seasons. Mr. Vilas intended the pool and its facilities to be used and enjoyed by Alstead people, particularly the young people, and we feel that the program instigated by Mr. and Mrs. Huntley resulted in more of this age group being entertained there than for some years in the past.

A special thank you is extended to the members of the Kurn Hattin Band, to Mr. Mayo, Mr. Dick Perry, Mr. Rogers and to all others who made it possible for this fine group to present another of its Sunday afternoon concerts at the pool. It is always a pleasure to watch and listen to this band and sincere appreciation goes to those who make the necessary arrangements.

Still another thank you goes to Halliday, The Florist for the continued interest in providing flowers for the large flower bed. These flowers add much to the attractiveness of the grounds and are enjoyed by all who visit there.

New benches were built this year to replace many of the logs that had rotted away. Repairs and painting of the boats and other equipment was carried on as usual. The pool was drained and cleaned last Fall and new gates will be installed this Spring. The swan boat was launched and operated the first part of the summer but had to be taken out of operation the latter part of the summer. It will be necessary to rebuild the pontoons as the metal has disintegrated to the point where it is impossible to patch successfully.

A complete account of the summer's activities is included in the report of the caretaker. Thanks and appreciation is expressed at this time, to Mr. and Mrs. Huntley for their efforts in behalf of Vilas Pool.

VILAS POOL ACCOUNT:

Balance December 31, 1959	\$2,974.83
Receipts, Vilas Trust Funds during 1960	<u>3,924.26</u>
	\$ 6,899.09

Expenditures:

Labor and management	\$2,491.69
Gas, lights & phone	272.72
Insurance	159.53
Police	66.00
Lumber, paint, hdw.	93.39

Plumbing	92.30	
Supplies	89.72	
Lawn Mower	37.50	
Cleaning Vilas Pool	305.50	3,608.35
Balance December 31, 1961 ----		\$3,290.74

BOARD OF SELECTMEN

VILAS POOL REPORT by Superintendent

It was a sincere privilege for my family and me to have had the opportunity of serving the Town of Alstead last summer in the capacity as Superintendent of Vilas Pool.

It was a wonderful experience for all of us and enabled us to have a very enjoyable summer during which time we made some wonderful new friends among the adults and young people as well.

It was our thought last Spring when we were asked to be custodians of the Pool, that we would make an effort to organize some young people's activities for the summer.

Consequently, we decided to have dances every Tuesday night, which were very successful and attended by nearly 100 people each week.

We also organized a Softball League among the boys of school age, and played a regular schedule with a game every Thursday night. Three of the older boys were selected to manage the teams which were made up of boys who signed up to play before the season opened. Kenneth Stanley, Thomas Esslinger and Harold Stanley were the managers and I am sure gained valuable knowledge in the field of leading other people in Athletic Competition.

Kenneth Stanley's team won the League Championship and he also was named the League's most valuable player. David Knight won the League batting Championship with an average of 440.

In addition to these young peoples activities the regular swimming and boating and private facilities were available to all from 10:00 a.m. to 7:30 p.m.

Not having spent much time at the Pool previous to this year, we were unable to give an estimate as to the number of people who took advantage of the facilities in comparison to other years. However, by talking to others the impression we got was that it was better attended than at any time in quite a few years previously.

We had the unfortunate experience of having the famous Swan Boat sink early in July and consequently out of service for the rest of the summer. However, it saw a lot of service during the school picnic time in June.

The Red Cross conducted swimming classes in August for about 50 youngsters. They also conducted life saving classes for 5 seniors all of whom qualified as a senior life saver.

The five were Frank Blake, Sarge Westcott, Victor Benware, Marcia Huntley and Mary Huntley. We are indeed fortunate to have so many qualified lifeguards in town. We hope that next summer it will be possible to qualify a larger group in this very essential job.

This report would not be complete without a few remarks about our life guards. Lawrence Crosby served as the lifeguard until the closing of school at which time Frank Blake assumed the full time duties, he was assisted by able substitutes during the summer in the persons of Harold Stanley, Victor Benware, Sarge Westcott and Marcia Huntley.

Only two incidents occurred in which the life guard had to assist anyone.

Frank Blake had to assist two young ladies who encountered some trouble in the water.

I am every appreciative of the fine work and cooperation given me by all the lifeguards.

I would also like to express the appreciation of my family as well as myself to all the Townspeople and others who were so cooperative in our summer's activities; and to Mr. Frank Dustin and the Selectmen who supported our programs completely.

We feel that the summer was a very rewarding one in many ways. We learned to know the people of Alstead better and to know them as wonderful people typical of small New England Towns. But even more important to us, we learned to know the young people of Alstead, and came to realize that most of them are a pretty fine group of young people, and it was our pleasure to have associated with them.

If Vilas Pool can continue to conduct their young people's programs in the future it will go a long way toward combating juvenile problems in Alstead.

I hope that I may have the opportunity again next year of conducting this program, and if it is possible, I assure you I will make every effort to improve the programs started so successfully this past summer.

REPORT OF THE FIRE DEPARTMENT

Oil	\$ 173.04
Utilities	203.74
Repairs Truck Equipment	88.63
New Equipment	845.00
Supplies	93.73
Gas-Oil	71.14
Misc.	142.39
Salaries	686.90
Insurance	<u>520.23</u>
Total Expenses	\$ 2,824.80
Appropriation	2,300.00
Credits	362.90
(Overdraft \$161.90)	

Under the capable direction and leadership of Chief Robert Batchelder the Alstead Fire Department answered 18 calls, including mutual aid stand-bys, chimney, forest, and major house fires.

The new generator obtained last year has been modified so that in the case of electricity failure our fire alarm system may be operated manually.

A resuscitator has been added to our safety and first aid equipment. We hope it proves to be of benefit to the townspeople when and if ever it is needed. In addition to the component of firemen who regularly attend fire meetings we have four women, namely, Mrs. David Shores (Reg. Nurse), Mrs. Erwin Ward, Mrs. Elwin Ward and Mrs. Stanley Johnson who have been instructed thoroughly in the use of the new equipment. Their volunteered interest in making the resuscitator more readily available is greatly appreciated.

During the summer months drills were held in order to familiarize the new members with the use and operation of the fire equipment. Following the Walker fire in Langdon, the department renewed their knowledge of the locations of water holes and an orientation map of water holes was drawn up for eventual use.

The department ran two fund raising projects, both greatly patronized by the citizens of the town. Of the proceeds, \$300. was contributed to the town to help defray the cost of the resuscitator.

Allison A. Gleason, Clerk
ALSTEAD FIRE DEPARTMENT

PREVENTION IS YOUR BUSINESS

Carelessness, HUMAN CARELESSNESS causes 9 out of 10 forest fires. Each year 200,000 fires burn over 30 million acres in the United States. This represents 5 percent of our nation's woodlands being wasted each year. Every fire takes it toll. Floods follow; stream flow is affected; timber, buildings, grazing and wildlife are destroyed - all because MANY are CARELESS with fire in and near woodland. This can be remedied. YOU can put an end to this shameful waste! PREVENTION is YOUR business!

YOU, whether YOU be a farmer, homemaker, business or professional man or woman, municipal, state or federal official, clerk or woodsman can play an important part in the continuing and vital prevention program.

First - by setting a good example YOURSELF - being sensible and complying with the necessary laws and regulations governing the use of fire in and near woodlands.

Second - by using YOUR individual influence in your community and valued council with others in insisting and encouraging them to do likewise.

The following simple rules may be used as a guide both for YOU and for them.

1. Before burning, secure a permit from your local forest fire warden - the law requires it.
2. Be sure to properly supervise your burning - don't leave it.
3. Make certain your fire, camp or debris, is DEAD OUT before leaving it.
4. Don't throw down lighted matches, cigars and cigarettes or from moving vehicles - make sure they are out - use your ash tray.
5. Don't burn at home - use your town dump and save yourself much possible difficulty, both personal and financial.

No. of local fires - 1

No. of acres burned - spot

No. of permits issued 82

Cornellus Wood

DISTRICT CHIEF

REPORT OF POLICE DEPARTMENT

A complete report of all calls received by the Police department has been filed in the office of the selectmen. This report includes the type of problem, the persons involved, the time spent on each call, the mileage and expense of phone calls. It is noted that there remains an unexpended balance of \$114.81, in this department which makes it advisable to appropriate \$100. less this year than last.

Nine automobile accidents were reported and investigated in the past year. During the month of July, the local constables were requested to assist the State Police Special Law Enforcement Squadron when they worked in this area.

Seven Walpole youths were arrested and taken to court for malicious destruction to Vilas High School property. A bicycle stolen from a boy at Vilas Pool was recovered in Bellows Falls.

Two missing persons were reported, one being a victim of drowning.

Four calls requesting assistance in settling domestic quarrels were answered.

Constables were called upon to act as peace officers in the collecting of delinquent bills and again when a family was evicted from an apartment.

There was one case of breaking and entering and larceny. The articles were returned and the incident was settled by the individuals involved. Still another case of larceny was settled by the parties involved.

On six occasions intoxicated persons were reported disturbing the peace and were given stern warnings.

At the request of local residents, various meetings have been held with the New Hampshire State Motor Vehicles Department Inspectors and with the District Liquor Commissioner to discuss matters or problems involving Alstead residents. The Vermont State Motor Department has also had occasion to contact local officers concerning other problems.

Directing traffic was necessary on many occasions, during holiday celebrations, twice when storms caused trees to fall across the highway, at band concerts, and once during the moving of a building across the street. During the year a number of messages were delivered to people who could not, for one reason or another, be reached by telephone.

Erwin Ward and Vernard Tuttle
Constables

REPORT OF ROAD AGENT EXPENSES

Clifford Clark, labor	\$2,029.30
Richard Clark, labor	1,853.60
Reginal Clark, labor	213.39
Reg. Howard, labor	822.77
John Burroughs, labor	23.98
Lee Mousley, labor	10.00
Clarence Abila, Labor	17.50
James Fassett, labor	50.01
James Dunlap, labor	7.50
Bernard Croto, labor	17.50
Marx Hardware, shovel	5.40
C. J. LaFrank, Bridge Planks & Lumber	99.30
Dalta Steel Co., Blades for Plows and Chains	501.82
St. Lawrence Steel Co., Cutting edges for grader	104.19
Mingolla Machine Co., Sand Spreader	539.00
Kmiec Garage, Gas & Repair	1,446.25
Cold River Sand & Gravel Co., Cold Patch & Rd. Sand	335.80
John Burrough, Truck	338.25
Limages Oil Co., Drum of Oil	37.55
Cray's Oil Co., Diesel Oil	38.50
Scotts Mchy. Inc., Parts for F.W.D.	285.79
Marie A. Radcliffe Ins. on Equipment	453.30
C.E. and R.G. Clark, Crawler Plowing Snow	33.00
R.N. Johnson, 10 tons chloride	390.70
Koppers Co., Inc., Tar	1,644.94
Walpole Highway Dept., Trucks, Loaders, Sanders, Tractor, Hone men and 1800 gals of Tar	1,323.10
Albany Construction Supply Co., grader blades & bolts	52.69
Pambro Sales, shovels	17.70
Heman Chase, deed study	12.00
Fred Dodge, mowing roadsides, tractor	339.50
Leslie Allen, Truck	155.00
Gravel Crushing, Inc., dozer leveling gravel	351.00
Marie Radcliffe, workman's comp. ins.	117.79
International Salt. Co., salt	215.00
Spfld. Mass. trucks Inc., Repair on F.W.D. ENGINE	1,281.38
Town of Gilsum	10.00
Felix Damazisk, gravel	7.50
Ray Stevens, gravel	8.40
George Comstock, gravel	134.60
Louis Fuir, gravel	126.00
Robert Trask, bulldozing	272.00
Harvey Pratt, bulldozing snow	186.00

Fred Porter Plowing Snow & Hauling Gravel & Sand & Truck	823.65
Fred Carmon, bulldozing	96.25
Northeastern's Culverts Corp., Culverts	498.67
Robert Dunlap, plowing snow	164.50
James Dunlap, Plowing snow	147.70
C.E. & R.G. Clark, power saw	16.30
Albert Porter, truck & loader	67.00
Carmon & Porter - Backhoe, lowbed shovel & dozer, hauling sand and gravel	877.90
Received for Rent of Truck & Grader, also Material:	
Earl Pitcher, salt	\$ 1.60
Carl Pratt, plowing driveway & rent of grader	5.00
Shedd-Porter Memorial Library for cold patch & labor	9.50
Clarence Simmons rent of truck & loader	5.00
Harry Spooner, rent of truck & loader	14.00
Robert Putnam, rent of truck & Loader	35.00
Richard Wilson, rent of truck & loader	8.00
Russell Davis, rent of truck & loader	15.00
Margaret Renzelman, rent of truck & loader	4.00
George Howard, rent of truck & loader	24.00
School Dist., for tarring school yards	396.00
Kmiec's Garage, rent of truck & loader	12.00
Trustees of Trust Funds, rent of truck & loader	5.00
Tressie Fuller, rent of truck & loader	55.00
Benjamin D. Roman, rent of truck & loader	15.00
Mfgs. & Merchants Mut. Ins. Co. for glass in door of G.M.C. truck	13.04
Helen Woods, rent of truck & loader	4.00
John Moulton, rent of truck & loader	2.00
Warren Whitman, rent of truck & loader	5.00
Town of Alstead, plowing cemetery	14.00
Roy Estabrook, plowing driveway	2.00
School Dist., for chloride	9.80
Ray Phipps, salt	1.10
Howard Reinhardt, plowing driveway	3.00
W. G. Bair, salt	4.40
State of N.H., gas tax	159.35

This past year gravel was applied on Southwood's Rd., MacDonald's, Riley's, Abild's, Corbin's, Pratt's, MacLean's, Lawrence's, Teeman's Roads and other spots which required attention.

Culverts were laid on Riley's, Southwood's, MacDonald's, Corbin's, Mousley's, Pinecliff's, Putnam's, Lawrence Roads, and others repaired.

Tarring was carried out on Library Ave. from Street to Langdon Line, Vilas St., from Lakins to Alstead Center. A stretch on Slade Hill.

Roadsides were mowed on all the roads and considerable brush was cut.

The new T.R.A. Road in East Alstead is a great help and much appreciated.

The F.W.D. Truck Motor had to have some work done on it. I talked it over with the Selectmen. We decided to have it completely overhauled, which is putting it into good shape.

I wish to thank all those who assisted me in any way during the past year.

CLIFFORD CLARK, Road Agent

REPORT OF THE TOWN PLANNING BOARD

The Town Planning Board operates under the provisions of Chapter 36, Sections 1 - 15, New Hampshire Revised Statutes Annotated, 1956. Its functions and duties are to guide and accomplish a development of the town which will best promote health, safety, order, prosperity, or the general welfare, as well as efficiency and economy in the process of development; including among other things, the promotion of safety from fire and other dangers; wise and efficient expenditure of public funds and the adequate provision of public requirements. Execution of recommendations of the planning board will be by properly constituted authorities only and when necessary, by prior approval of the voters.

Regular meetings of the planning board were held during the year with emphasis on two projects as listed below:

(A) Building Regulations

It was decided by the board that building regulations were preferable to zoning regulations. After a study of both zoning and building regulations of other New Hampshire towns, proposed building regulations were drawn up and presented to the Selectmen for inclusion in the town warrant. It is the opinion of the board that passage of the proposed building regulations will benefit the town of Alstead by:

1. Reduction of fire hazards.
2. Improvement of sanitary and health conditions.
3. Increase of property values.
4. Making the town more attractive to prospective residents and small manufacturers.

(B) Attraction of Small Industry:

After a conference with the New Hampshire Planning and Development Commission it was decided that it would be desirable to conduct a survey of the potential labor supply in the area. The estimated cost of this survey is the reason for the increase in funds requested over the appropriation for last year.

Of the \$25.00 appropriated for the past year, only \$10.00 was expended. However the board thinks that the increased appropriation requested should be made available for use if needed.

Your planning board will welcome and consider any suggestions offered, and urges anyone having ideas on the above items or relative matters to present them at any regular meeting.

Proposed Building Regulations for the Town of Alstead, N. H.

1. The Inspector of Buildings shall be appointed by the Selectmen annually and shall be the administrative officer of this ordinance. He shall receive applications for the erection, change of use or movement into the town of buildings as provided for in this ordinance; shall keep complete records of all applications and his actions on such applications; promptly survey and inspect all buildings or uses proposed; and may issue permits for the erection, movement and change of use of such buildings, if in his opinion the proposal complies with the laws of the State, this ordinance and other town ordinances and by-laws, provided that in any instances where license or permit fees for proposed uses are required, his permit shall constitute only an approval on which the proper authority may issue a license on payment of the required fees; any other duties prescribed by law; shall act in cooperation with the fire commissioners and the chief of the fire department in any matter in which their duties, as prescribed by law, may coincide or conflict; and shall take such action in the enforcement of this ordinance as may be directed by the Selectmen and/or the Board of Adjustment.

2. No building construction (or alteration that violates the provisions of this ordinance) shall be started; no building shall be moved into the town and no building shall be put to any different use than that on the date of enactment of this ordinance until a permit therefor has been issued under the provisions of this ordinance.

3. No application for a permit required by this ordinance shall receive action by the Building Inspector unless made in writing. All applications for a permit to build or move into the town any building shall be accompanied by a sketch or plan for the building, and a statement of its intended use when built or moved. A building permit shall become void unless operations are commenced within six months from date of approval, unless such time is extended by the Inspector of Buildings.

4. Upon receiving such application the Building Inspector shall promptly take such action as may be indicated in the way of investigation or public hearings to acquaint himself with the merits of the application. He may, without judging the application on its merits, refer the application to the Board of Adjustment. If, however, he finds the proposed building, or use of proposed buildings to conform with the law and this ordinance, he may at once issue the permit in writing over his signature. If he finds the proposal in any conflict with the law or this ordinance, he shall fix

whatever restrictions or conditions on the proposed construction or use as may be in his best judgment, right and proper, or, for reasonable cause refuse the permit.

5. No building or structure shall be erected moved or altered unless in compliance with the following:

a. Commercial Building. No building intended or designed to be used for industrial, commercial or other public use shall be erected, or used for any purpose which does not provide non-combustible walls and partitions between its component parts. No such building will be used in a manner that is disorderly, unsightly, noxious or detrimental to the public welfare.

b. Exits. No buildings intended or designed for any public use or congregation of people shall be erected, or used for any purpose which does not provide adequate exits, as described in Chapter 156 and Chapter 155, N. H. Revised Statutes Annotated, 1955, and in the regulations of N. H. Fire Marshal's Office.

c. Garages. No public garage for the storage of five or more automobiles, or having any service or repair enterprises, connected therewith shall be erected, unless the building is so constructed that it shall be of slow-burning or non-combustible material, except that use of automatic sprinklers may obviate the use of such slow-burning or non-combustible materials.

d. Roofs. No roof of any building shall be covered or recovered in whole or in part save with non-combustible or fire resistant roofing materials.

e. Chimney Construction. Chimneys shall be constructed of brick stone masonry or any other materials suitable for chimney construction and accepted by national standards. Chimneys shall extend at least three feet above the highest point where they pass through the roof of a building and at least two feet higher than any portion of the building within ten feet. No chimney shall be built, erected, or altered below the roof having wood or other combustible materials within one inch of the chimney and no chimney shall have its base resting upon any floor or beam or combustible material. Factory built chimneys that are approved as a result of tests and listing by a nationally recognized testing laboratory shall be installed in accordance with the condition of the approval. All chimneys shall be lined with tile flue-lining.

f. Thimbles. No wall paper or other combustible material shall be laid over any thimble or thimble hole in any chimney.

g. Smoke Pipes. No smoke pipes shall be installed or erected so as to be within twelve inches of any combustible floor or ceiling, unless amply protected with non-combustible material. No smoke pipes shall be installed or erected which passes through or into partitions or walls of combustible material, except when guarded by a double collar of metal with air space of at least five inches, or by at least five inches of brick or other non-combustible material between the pipe and combustible material.

h. Electric Wiring. All electrical wiring shall conform with approved methods and practices for safety to life and property.

i. Foundations. All structures shall be set on continuous solid foundation of cement, brick, stone or other acceptable material of masonry except that in special cases where buildings are to be used for accessory use the Building Inspector may waive the requirements of this section and permit the use of wood, metal or masonry piers.

j. Minimum Building Area. Every dwelling unit to be used by a single family shall have a minimum ground floor area of five hundred square feet. Dwelling units for two or more families shall have at least 250 additional square feet of ground floor area for each additional family unit.

k. Outside Walls. Outside walls shall be constructed of material commonly used for outside construction and materials customarily painted shall be painted. Roofing and/or tar papers are not considered as commonly used for outside construction of dwellings.

1. Sewerage. All dwellings and all commercial, public or industrial buildings shall have a sewerage disposal system.

m. Exceptions. All buildings existing and in use on the effective date of this ordinance and the construction of small accessory buildings not used for living purposes, together with minor alterations, repairs and general upkeep of existing buildings which do not violate specific provisions of this ordinance shall be exempt from this ordinance.

6. Board of Adjustment. The Selectmen shall appoint a Board of Adjustment of five members, one of whom may be a member of the Planning Board, said Board of Adjustment to serve without compensation. The Board of Adjustment shall have authority to allow slight variances from the specific terms of the Ordinance, where it can be shown that unnecessary hardship would otherwise result.

7. Amendment. This ordinance may be amended by a majority vote of any legal town meeting when such amendment is published in the warrant calling for the meeting.

8. Enforcement. Upon any well-founded information that this Ordinance is being violated, the selectmen shall, on their own initiative, take immediate steps to enforce the provisions of this ordinance by seeking an injunction in the Superior Court or by any other appropriate legal action. Whoever violates any of the provisions of the above regulations shall be punished upon conviction by a fine not exceeding ten dollars for each day of violation.

9. Takes Effect. This ordinance shall take effect upon its passage.

10. Conflicting Provisions. Whenever the regulations made under the authority hereof differ from those described by any statute, ordinance, or other regulations; that provision which imposes the greater restriction or the higher standard shall govern.

11. Validity. If any section, clause or provision portion, or phrase of this ordinance shall be held to be invalid or unconstitutional by any court of competent authority such holding shall not affect, impair or invalidate any other section, clause, provision, portion or phrase of this Ordinance.

12. Trailers, Mobile Homes, Trailer Parks.

a. Trailers and Mobile homes will comply with the sanitary requirements of this ordinance.

b. A "Trailer Park" will not be constructed without complete plans being submitted to, and approval by the building inspector.

REPORT OF THE LIBRARIAN OF THE SHEDD PORTER MEMORIAL LIBRARY

As your librarian, I hereby submit my fifteenth annual report.

During National Library Week in April the Seventh and Eighth Grades came to the library and the librarian read to them from the biography of Ernest Thompson Seton which some of the pupils later borrowed to complete the book.

In order to arouse a greater interest in the library, the librarian arranged an exhibit of books and posters at the Vilas High School Fair in September.

As in years past, the librarian invited the pupils and teachers of the first six grades of the school to visit the library Book Week in November. Since then Mrs. Lowery and Mrs. Sawyer have had a collection of books from the library to encourage their children to read.

Although the money given by the Shieling Trust Fund to the Walpole, Charlestown, Langdon, Acworth and Alstead libraries has been spent, the group has decided to continue to meet with Mrs. Hopkins, Public Library Consultant, four times a year. Four of the libraries are buying books through the New Hampshire State Library as they can get a higher discount than the individual library.

The Bookmobile stopped four times during the year and the librarian with the assistance of friends picked out between thirty and forty books each time for circulation here.

Number of books added by purchase	203
Number of books added by gift	19
Number of magazines	24
Daily papers	2
Weekly papers	1

Reference questions 176

Record of Circulation of Books and Magazines

Fiction	4,340
Non-Fiction	1,491
Juvenile	2,602
Magazines	<u>1,375</u>
	9,808

Laura McLane, Librarian

REPORT OF THE TREASURER OF SHEDD PORTER LIBRARY

Received from Shedd Porter Fund	\$1,182.83
Received from Carpenter Fund	25.98
Received from Kimball Fund	102.44
Received from Warren Fund	163.85
Selectmen's Rent	180.00
Refund	2.00
Water Rents	<u>237.56</u>
Total Receipts	\$1,894.66
Cash on hand	
Dec. 31, 1959	<u>1,839.19</u>
	\$3,733.85
Disbursements	<u>3,482.17</u>
Cash on hand	251.68
December 31, 1960	

DISBURSEMENTS:

Salaries	\$1,867.00
Fuel	491.93
Electricity	196.45
Telephone	97.08
Books & Magazines	648.03
Insurance	23.75
Postage	4.32
Water (work on)	9.50
Miscellaneous Labor	89.11
Appraisal fee	37.50
Unclassified	<u>17.50</u>
	\$3,482.17

Other Assets:

Uncollected Water Rents	\$ 48.00
Savings Bank of Walpole	1,614.05
Sugar River Savings Bank	1,819.06

Edith F. Provost, Treasurer

I hereby certify that I have examined the records and accounts of the Treasurer of the Shedd Porter Library Funds and find them correct, to the best of my knowledge and belief.

Marie A. Radcliffe, Auditor

NEWELL POND DEVELOPMENT

The Town has completed work on the road leading from Herman Craig's corner to Newell Pond and the development will be opened in late Spring.

Eighteen lots have been surveyed, as shown on the map, and will be the first offered for sale to the Public at a date to be announced.

Marie A. Radcliffe
Harry A. Neal
Howard A. Jacobson
COMMITTEE

DIVISION OF MUNICIPAL ACCOUNT

STATE TAX COMMISSION

Concord, New Hampshire

SUMMARY OF FINDINGS AND RECOMMENDATIONS

January 6, 1961

Board of Selectmen
Alstead, New Hampshire

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Town of Alstead for the fiscal year ended December 31, 1960, which was made by this Division in accordance with the vote of the Town. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the Board of Selectmen, Treasurer, Tax Collector, Town Clerk, Road Agent, Trustees of Trust Funds and Vilas Pool.

FINANCIAL STATEMENTS

Comparative Balance Sheets: December 31, 1959 - December 31, 1960: (Exhibit A-1)

Comparative Balance Sheets as of December 31, 1959 and December 31, 1960, are presented in Exhibit A-1. As indicated therein, the Surplus decreased by \$6,548.46 during the year of 1960.

Analysis of Change in Financial Condition: (Exhibit A-2)

An analysis of the change in financial condition of the Town during the year is made in Exhibit A-2, with the factors which caused the change indicated therein. These were as follows:

Decrease in Surplus

Decrease in Accounts Receivable	\$2,326.43	
Long Term Notes Issued	<u>8,800.00</u>	
		\$11,126.43

Increase in Surplus

Net Budget Surplus	\$1,205.29	\$
Long Term Notes Paid	<u>3,372.68</u>	
		4,577.97
<u>Net Decrease</u>		\$ 6,548.46

Comparative Statements of Appropriations and Expenditures - Estimated and Actual Revenues: (Exhibits A-3 & A-4)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ending December 31, 1960, are presented in Exhibits A-3 and A-4. As indicated by the Budget Summary (Exhibit A-4), a revenue surplus of \$3,072.86, less a net overdraft of appropriations of \$1,867.57, resulted in a net budget surplus of \$1,205.29.

Summary of Receipts and Expenditures: (Exhibit B-1)

A summary of receipts and expenditures for the fiscal year ended December 31, 1960, made up in accordance with the uniform classification of accounts, is included in Exhibit B-1. Proof of the Treasurer's balance as of December 31, 1960, is indicated in Exhibit B-2.

AUDIT PROCEDURE

The accounts and records of all town officials charged with the custody, receipt and disbursement of public funds were examined and audited. Vouchers and cancelled checks were compared with supporting invoices and payrolls as well as entries in the books of record. Receipts were checked by source insofar as possible and totals of receipts and expenditures verified. Book balances were verified by comparison with reconciled bank balances made from statements obtained from depository banks. Verification of uncollected taxes was made by mailing notices to delinquent taxpayers as indicated by the Collector's records. The amounts of uncollected and unredeemed taxes as indicated in this report are therefore subject to any changes which may be necessitated by the return of verification notices.

GENERAL COMMENTS

Current Surplus:

The current surplus (excess of current assets over current liabilities) increased from \$11,569.22 to \$12,774.51 during 1959, as shown by the following statement:

	<u>Dec. 31, 1959</u>	<u>Dec. 31, 1960</u>
<u>Total Assets</u>	\$60,784.12	\$64,145.75
<u>Less:</u>		
Amt. due from State a/c		
State Share of T.R.A. -		
Apportionment B - Notes	2,326.43	
	<u> </u>	
<u>Current Assets</u>	\$58,457.69	\$64,145.75
<u>Current Liabilities</u>	46,888.47	51,371.24

Current Surplus

\$11,569.22

\$12,774.51

Capital Reserve Fund:

Attention is called to Chapter 35, Section 12, of the R.S.A., which provides that an appropriation made for a capital reserve fund must be transferred to the trustees of trust funds on or before December 31st of the year in which the appropriation is made.

Conclusion:

The provisions of Chapter 184 of the Laws of 1955, require that the summary of findings and recommendations (letter of transmittal) of this report shall be published in the next annual report of the Town.

We extend our thanks of the officials of the Town of Alstead for their assistance during the course of the audit.

Yours very truly,

Howard G. Fowler, Director

DIVISION OF MUNICIPAL ACCOUNTING

STATE TAX COMMISSION

Norval D. Lessels, Auditor

Hugh J. Cassidy, Accountant

DIVISION OF MUNICIPAL ACCOUNTING

STATE TAX COMMISSION

Concord, New Hampshire

January 6, 1961

Certificate of Audit

This is to certify that we have examined and audited the accounts and records of the Town of Alstead for the fiscal year ended December 31, 1960, and found them to be in good order. In our opinion, the Exhibits included herewith reflect the true financial condition of the Town as of December 31, 1960, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,

Harold G. Fowler, Director

DIV. OF MUNICIPAL ACCOUNTING

STATE TAX COMMISSION

Norval D. Lessels, Auditor

Hugh J. Cassidy, Accountant

COMPARATIVE BALANCE SHEET
As of December 31, 1959 and December 31, 1960

<u>A S S E T S</u>			
<u>Cash:</u>			
General Fund	\$11,091.78	\$17,716.57	
Social Security Account	<u>124.69</u>	<u>165.38</u>	\$17,881.95
	\$11,216.47		
Capital Reserve Fund - Town Hall	12,347.95		12,773.84
<u>Accounts Receivable:</u>			
State's Share of T.R.A. - B Notes	\$ 2,326.43		
Insurance Recovery	<u>30.12</u>	<u>85.50</u>	85.50
Bounties		2,356.55	
<u>Unredeemed Taxes:</u>			
Levy of 1959		\$ 2,446.71	
Levy of 1958	\$ 1,692.12	<u>1,144.34</u>	
Levy of 1957	<u>925.12</u>		
Levy of 1956	<u>7.73</u>		3,591.05
	2,624.97		
<u>Uncollected Taxes:</u>			
Levy of 1960	\$	\$26,972.73	
Levy of 1959	30,076.60	<u>1,435.33</u>	
Levy of 1958	<u>967.70</u>	<u>348.35</u>	
Levy of 1957	<u>498.88</u>	<u>357.00</u>	29,113.41
	31,543.18		
<u>Uncollected State Head Taxes:</u>			
Levy of Current Year	\$ 685.00	\$ 695.00	
Levies of Prior Years	<u>10.00</u>	<u>5.00</u>	700.00
	695.00		
Total Assets	\$60,784.12		\$64,145.75

COMPARATIVE BALANCE SHEET
As of December 31, 1959 and December 31, 1960

<u>L I A B I L I T I E S</u>	<u>December 31, 1959</u>	<u>December 31, 1960</u>
<u>Unexpended Balances of Spec. Approp.</u>		
Capital Reserve - Fire Truck		\$1,000.00
Newell Pond Project		<u>484.40</u>
		\$ 1,484.40
 Balance of School Tax	\$32,648.38	35,561.84
 Social Security Account	124.69	165.38
 Capital Reserve Fund	12,347.95	12,773.84
 <u>Due to State of New Hampshire:</u>		
Head Taxes Uncollected	\$ 685.00	\$ 695.00
Head Taxes - Collected	119.00	93.50
Special Yield Taxes - Uncollected	414.16	180.46
Special Yield Taxes - Collected	<u>549.29</u>	<u>416.82</u>
	1,767.45	1,385.78
 <u>Long Term Notes Outstanding:</u>		
T. R. A. Notes - 3%	\$3,372.68	\$5,800.00
Newell Pond Notes - 3%		<u>3,000.00</u>
	3,372.68	8,800.00
 Total Liabilities	<u>\$50,261.15</u>	<u>\$60,171.24</u>
Surplus	<u>10,522.97</u>	<u>3,974.51</u>
Total Liabilities & Surplus	<u>\$60,784.12</u>	<u>\$64,145.75</u>

COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES
Fiscal Year Ended December 31, 1960

	Forwarded From 1959	Appropriations 1960	Receipts and Reimbursements	Total Amount Available	Expenditures 1960	Unexpended	Overdrafts	Forwarded to 1960
Town Officers' Salaries)					\$ 2,378.60			
Town Officers' Expenses)					2,257.90			
Election and Registration)		\$ 5,500.00	\$ 60.26	\$ 5,560.26	561.84		\$ 30.77	
Town Hall and Clock)					38.00			
Interest on Debt)					320.94			
Care of Trees)					33.75			
Police Department)		500.00		500.00	385.19	\$114.81		
Fire Department)		2,300.00	362.90	2,662.90	2,824.80		\$ 161.90	
Planning and Zoning)		25.00		25.00	5.00	20.00		
Insurance)		25.00		25.00	14.60	10.40		
Civil Defense)		25.00		25.00	16.21	8.79		
Health Department (Hosp.))		163.00		163.00	163.00			
Town Dump)		250.00		250.00	447.39		197.39	
Town Road Aid (Long Term Note)		758.31	2,614.37	3,372.68	3,372.68			
Street Lighting)		1,265.00		1,265.00	1,261.08	3.92		
Highway Department)		15,000.00	1,184.74	16,184.74	18,191.20		2,006.46	
Old Age Assistance)		3,000.00	129.93	3,129.93	2,769.76	360.17		
Public Relief)		1,000.00	350.48	1,350.48	1,039.02	311.46		
Memorial Day)		50.00		50.00	50.00			
Parks and Playgrounds)		325.00		325.00	346.00		21.00	
Cemeteries)		500.00		500.00	397.18	102.82		
Advertising and Regional Assns.)		132.00		132.00	132.00			
Social Security)		375.00		375.00	450.00		75.00	
Fire Truck Fund)		1,000.00		1,000.00				\$1,000.00
County Tax)		5,587.59		5,587.59	5,587.59			
School Tax)	\$32,648.38	69,561.84		102,210.22	66,648.38			35,561.84
Overlay - Disc. & Abateements)		921.83		921.83	1,229.25		307.42	
New Construction - Newell Pond)			3,000.00	3,000.00	2,515.60			484.40
New Construction - T.R.A.)			5,800.00	5,800.00	5,800.00			
	\$32,648.38	\$108,264.57	\$13,502.68	\$154,415.63	\$119,236.96	\$932.37	\$2,799.94	\$37,046.24

COMPARATIVE STATEMENT OF ESTIMATED AND ACTUAL REVENUES
AND BUDGET SUMMARY
Fiscal Year Ended December 31, 1960

	<u>Revenues</u>		<u>Excess</u>	<u>Deficit</u>
	<u>Estimated</u>	<u>Actual</u>		
Interest on Taxes	\$ 939.33	\$ 1,235.52	\$ 296.19	\$
Interest & Dividends Tax	2,418.79	2,420.36	1.57	
Savings Bank Tax	6.88	6.88		
Yield Tax Revenue	1,000.00	1,322.67	322.67	
Dog Licenses	327.27	311.65		15.62
Filing Fees	12.00	16.00	4.00	
Rent of Town Property & Equip.	528.65	885.66	357.01	
Income from Trust Funds	20,000.00	21,368.65	1,368.65	
Motor Vehicle Permit Fees	4,116.48	4,721.97	605.49	
Sale of Town Property	45.00			45.00
Head Tax Commissions	191.00	232.50	41.50	
Old Checks Cancelled		33.00	33.00	
Added Taxes		103.40	103.40	
	<u>\$29,585.40</u>	<u>\$32,658.26</u>	<u>\$3,133.48</u>	<u>\$ 60.62</u>

BUDGET SUMMARY

Actual Revenues	\$32,658.26	
Estimated Revenues	<u>29,585.40</u>	
Net Revenue Surplus		\$3,072.86
Overdrafts of Appropriations	\$ 2,799.94	
Unexpended Balances of Appropriations	<u>932.37</u>	
Net Overdraft of Appropriations		<u>1,867.57</u>
Net Budget Surplus		<u>\$1,205.29</u>

TREASURER'S REPORT

CLASSIFIED STATEMENT OF RECEIPTS AND EXPENDITURES

Fiscal Year Ended December 31, 1960

Receipts

From Local Taxes:

Current Year:

Property Taxes	\$51,593.32
Poll Taxes	532.00
Yield Taxes	527.77
National Bank Stock Taxes	2.50
Head Taxes	<u>1,685.00</u>

\$54,340.59

Prior Years:

Property Taxes	\$26,686.95
Poll Taxes	188.00
Yield Taxes	1,973.19
Head Taxes	650.00
Tax Sales Redeemed	<u>1,590.48</u>

31,088.62

Interest on Taxes

1,235.52

Head Tax Penalties

68.50

\$86,733.23

From State of New Hampshire:

Interest and Dividends Tax	\$ 2,420.36
Savings Bank Tax	6.88
Town Road Aid	2,614.37
Road Toll Refunds	187.77
Class V Highways	996.97
Reimbursement a/c Old Age Assistance	129.93
Head Tax Expense	<u>53.22</u>

6,409.50

From Local Sources. Except Taxes:

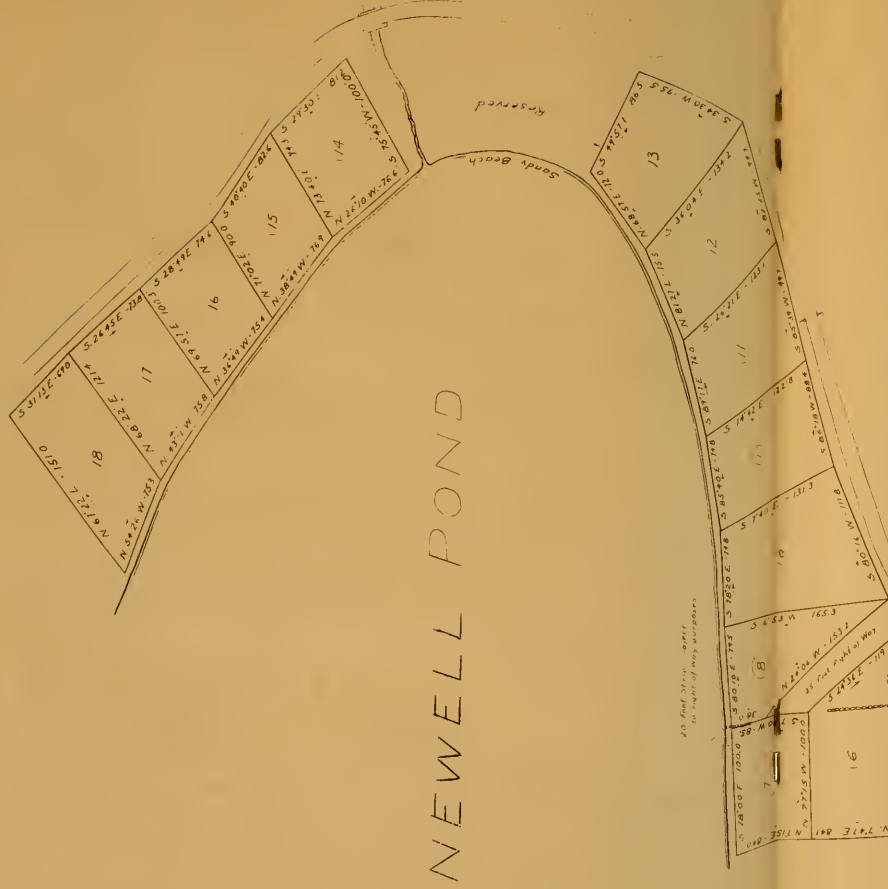
Dog Licenses	\$ 311.65
Filing Fees	16.00
Income from Trust Funds	21,368.65
Rent of Town Property	190.00
Income from Departments:	
Highway Department	695.66
Fire Department	<u>362.90</u>

1,058.56

Motor Vehicle Permit Fees

4,721.97

27,666.83



LOTS ON PROPERTY OF THE TOWN OF ALSTEAD

Scale
1" = 100'

AUGUST, 1906.

Alfred Chas.
Surveyor

Measurements taken on this map
from stakes at all lot corners

Receipts Other than Current Revenue:

Temporary Loans	\$10,000.00
Long Term Notes	8,800.00

Refunds:

Town Poor	\$350.48	
Town Officers' Expense	<u>7.04</u>	
		357.52
Insurance Recovery		30.12
Old Checks Cancelled		<u>33.00</u>

\$19,220.64

Total Receipts

\$140,030.20

Balance - December 31, 1959

11,091.78

Grand Total

\$151,121.98

ExpendituresGeneral Government:

Town Officers' Salaries	\$ 2,378.60
Town Officers' Expenses	2,257.90
Election & Registration	561.84
Town Clock	25.00
Town Hall	<u>13.00</u>

\$ 5,236.34

Protection of Persons & Property:

Police Department	\$ 385.19
Fire Department	2,824.80
Insurance	14.60
Planning & Zoning	5.00
Civil Defense	16.21
Care of Trees	33.75
Bounties	<u>85.50</u>

3,365.05

Health:

Town Dump	\$ 447.39
Hospital	<u>163.00</u>

\$ 610.39

Highways & Bridges:

Town Maintenance	\$18,191.20
Street Lighting	<u>1,261.08</u>

19,452.28

Public Welfare:

Old Age Assistance	\$ 2,769.76
Town Poor	<u>1,039.02</u>

3,808.78

Patriotic Purposes - Memorial Day

50.00

<u>Recreation:</u>		
Parks & Playgrounds	\$ 146.00	
Band Concerts	<u>200.00</u>	346.00
Public Service Enterprises - Cemeteries		397.18
<u>Unclassified:</u>		
Advertising & Regional Associations	\$ 132.00	
Taxes Bought by Town	2,571.41	
Social Security	<u>450.00</u>	3,153.41
<u>Interest:</u>		
Temporary Loans	\$ 150.00	
Long Term Notes	<u>170.94</u>	320.94
<u>Outlay for New Construction, Equipment and</u>		
<u>Permanent Improvements:</u>		
Newell Pond Project	\$ 2,515.60	
Town Road Aid Construction	<u>5,800.00</u>	8,315.60
<u>Indebtedness:</u>		
Temporary Loans	\$10,000.00	
Long Term Notes	<u>3,372.68</u>	13,372.68
<u>Payments to Other Governmental Divisions:</u>		
State Head Taxes	\$ 2,191.50	
Special Yield Taxes	549.29	
County Tax	5,587.59	
School Tax	<u>66,648.38</u>	<u>74,976.76</u>
Total Expenditures		\$133,405.41
Balance - December 31, 1960		<u>17,716.57</u>
Grand Total		<u>\$151,121.98</u>

SUMMARY OF RECEIPTS, EXPENDITURES AND PROOF OF BALANCE
Fiscal Year Ended December 31, 1960

Balance - December 31, 1959	\$ 11,091.78	
Receipts During Year	<u>140,030.20</u>	\$151,121.98
Expenditures During Year		<u>133,405.41</u>
Balance - December 31, 1960		<u><u>\$17,716.57</u></u>

Proof of Balance

Balance in the Connecticut River National Bank Per Statement December 28, 1960	\$ 14,269.53
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Add:

Deposit of December 30, 1960	\$2,469.94	
Deposit of December 30, 1960	1,996.47	
Cash on Hand	<u>714.45</u>	<u>5,180.86</u>
		\$ 19,450.39
Less: Outstanding Checks		<u>1,733.82</u>

Reconciled Balance - December 31, 1960	<u><u>\$17,716.57</u></u>
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TAX COLLECTOR'S REPORT

Summary of Warrants

Fiscal Year Ended December 31, 1960

- D R -

<u>Uncollected Taxes: Dec. 31</u>	<u>Levies of:</u>			
	1960	1959	1958	1957
1959				
Property Taxes		\$27,523.52	\$ 965.70	\$357.00
Poll Taxes		210.00	2.00	
Yield Taxes		2,343.08		141.88

Taxes Committed to Collector

Property Taxes	\$77,924.67
Poll Taxes	752.00
Nat. Bank Stock Taxes	2.50
Yield Taxes	1,587.20

Added Taxes:

Property Taxes	69.20	20.00
Poll Taxes	6.00	
Yield Taxes		9.84

Interest Collected	1.32	955.75	85.18	
	\$80,342.89	\$31,062.19	\$1,052.88	\$498.88

- C R -

Remittances to Treasurer:

Property Taxes	\$51,593.32	\$26,069.60	\$ 617.35
Poll Taxes	532.00	186.00	2.00
Nat. Bank Stock Taxes	2.50		
Yield Taxes	527.77	1,973.19	
Interest	1.32	955.75	85.18

Discounts Allowed	589.45
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Abatements:

Property Taxes	103.80	63.92	
Poll Taxes	20.00	22.00	
Yield Tax		356.40	\$141.88

Uncollected Taxes - Dec. 31

1960:				
Property Taxes	25,707.30	1,410.00	348.35	357.00
Poll Taxes	206.00	2.00		
Yield Taxes	1,059.43	23.33		
	\$80,342.89	\$31,062.19	\$1,052.88	\$498.88

TAX COLLECTOR'S REPORT
Summary of Tax Sale Account
Fiscal Year Ended December 31, 1960

- D R -

	Levies of			
	1959	1958	1957	1956
Unredeemed Taxes - Dec. 31, 1959		\$1,692.12	\$ 925.12	\$7.73
Tax Sale - Aug. 27, 1960	\$2,571.41			
Int. and Costs after Sale		39.16	154.11	
	\$2,571.41	\$1,731.28	\$1,079.23	\$7.73

- C R -

Remittances to Treasurer				
Redemptions	\$ 124.70	\$ 547.78	\$ 910.27	\$7.73
Interest and Costs		39.16	154.11	
Abatement			14.85	
Unredeemed Taxes - Dec. 31, 1960	2,446.71	1,144.34		
	\$2,571.41	\$1,731.28	\$1,079.23	\$7.73

Summary of State Head Tax Warrants
Fiscal Year Ended December 31, 1960

- D R -	1960	1959	1958
Uncollected Head Taxes Dec. 31, 1959		\$685.00	\$10.00
Head Taxes Committed to Collector	\$2,400.00		
Added Head Taxes	20.00	5.00	
Penalties Collected	3.50	64.50	.50
	\$2,423.50	\$754.50	\$10.50

- C R -			
<u>Remittances to Treasurer</u>			
Head Taxes	\$1,685.00	\$640.00	\$10.00
Penalties	3.50	64.50	.50
Abatements	40.00	45.00	
Uncollected Head Taxes Dec. 31, 1960	695.00	5.00	
	\$2,423.50	\$754.50	\$10.50

SUMMARY OF TOWN CLERK'S ACCOUNTS
Fiscal Year Ended December 31, 1960

- D R -

Motor Vehicle Permits Issued:

1959 - Nos. 3605 - 3627	\$ 105.57	\$	
1960 - Nos. 3059 - 3628	4,472.52		
1961 - Nos. 3051 - 3059	<u>143.88</u>		
			\$4,721.97

Dog Licenses Issued:

120 @ \$2.00	\$ 240.00
13 @ \$5.00	65.00
1 @ \$.50	.50
1 @ \$2.25	2.25
1 @ \$1.50	1.50
2 @ \$1.25	<u>2.50</u>
	\$ 311.75

Less: 138 fees @ \$.20	<u>27.60</u>
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284.15

Penalties Collected

27.50

\$5,033.62

- C R -

Remittances to Treasurer:

Motor Vehicle Permits	\$4,721.97
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Dog Licenses & Penalties	<u>311.65</u>
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\$5,033.62

STATEMENT OF TRUST FUND INCOME AND EXPENDITURE ACCOUNT
AND PROOF OF BALANCE

Fiscal Year Ended December 31, 1960

Balance - December 31, 1959 \$3,561.75

Receipts During Year:

Savings Bank Interest	\$1,472.51
Int. on U.S. Gov. Bonds	157.50

Dividends:

Mass. Investors Trust	457.96
Pub. Ser. Co. of N.H.	97.50
First Nat. City Bank N.Y.	366.75
Investments withdrawn & sold	1,814.13
Capital Gain Dividends	22.92
New Funds	500.00
Refund - Warren Library	75.00
Refunds - Cemeteries	129.99

5,094.26

\$8,656.01

Expenditures During Year:

Warren Monument	\$ 166.00
Kimball Library	102.44
Carpenter Library	27.70
C. F. Warren Library	172.63
Kingsbury School	21.39
Cemeteries	2,614.01
New Investments	2,374.45

\$5,478.62

Bal. - December 31, 1960

\$3,177.39

Proof of Balance

Balance in Keene Nat. Bank per statement
Dec. 29, 1960

\$3,177.39

SUMMARY OF TRUST FUND PRINCIPAL, INCOME AND INVESTMENTS
Fiscal Year Ended December 31, 1960

	P R I N C I P A L			
	Balance Dec. 31, '59	Capital Added to Gains	Principal	Balance Dec. 31, '60
Warren Monument Fund	\$ 5,262.10	\$	\$	\$ 5,262.00
Kimball Library Fund	2,465.19			2,465.19
Carpenter Library Fund	500.00			500.00
C. F. Warren Library Fund	5,650.00			5,650.00
Capital Reserve Fund - Town Hall	12,347.95		425.89	12,773.84
Cemetery Trust Funds	43,358.98	22.92	500.00	43,881.90
	606.00			606.00
Kingsbury School Fund	\$70,190.12	\$22.92	\$925.89	\$71,138.93

	I N C O M E			
	Balance Dec. 31, '59	Earned During Yr	Expended Dur. Yr.	Balance Prin.&Inc. Dec. 31, '60
\$ 173.70	\$ 266.75	\$ 166.00	\$ 274.45	\$ 5,536.45
	102.96	102.44	.52	2,465.71
(64.50)	27.70	27.70		500.00
	247.63	172.63	10.50	5,660.50
3,393.76	425.89	425.89		12,773.84
	2,347.97	2,614.01	3,127.72	47,009.62
21.39	22.34	21.39	22.34	628.34
\$3,524.35	\$3,441.24	\$3,530.06	\$3,435.53	\$74,574.46

Investments

Walpole Savings Bank	\$27,180.95
Amoskeag Savings Bank	3,615.71
Cheshire County Savings Bank	9,368.60
Sugar River Savings Bank	2,757.00
New Hampshire Savings Bank	6,378.00
Massachusetts Investors Trust (1145 shares)	7,502.28
First National City Bank of New York (123 shares)	6,594.53
Public Service Company of N.H. 3½% Bonds	3,000.00
Keene National Bank - Checking Account	3,177.39
U. S. Treasury Bonds - 3%	5,000.00

\$74,574.46

1960 VITAL STATISTICS BIRTHS

<u>Dare</u>	<u>Place</u>	<u>Baby's Name</u>	<u>Father's Name</u>	<u>Mother's Maiden Name</u>
Jan. 14	Keene, N. H.	Leslie Beryl	Bruce Duffy	Sandra Black
Mar. 30	Bellows Falls, Vt.	Lesa Jane	Louis Kervella	Jane Lepisto
Apr. 4	Bellows Falls, Vt.	Timothy Carl	Robert Trask	Jean Seavey
Apr. 30	Bellows Falls, Vt.	Tammy Jo	Warren Campbell	Delinda Haskins
June 8	Bellows Falls, Vt.	Diane Jean	Roger Canfield	Priscilla Westcott
July 2	Bellows Falls, Vt.	Donna Mary	Harold Winham	Estella Mousley
July 20	Bellows Falls, Vt.	Audrey Jane	Arthur Stocker	Bernice Rumrill
July 21	Bellows Falls, Vt.	Christine Ruth	Francis Sutherland	Helen Richardson
Aug. 1	Bellows Falls, Vt.	Paul Steven	Walter Carver	Harriet Moore
Aug. 3	Bellows Falls, Vt.	Charles Raymond	Gerald Bacon	Anne Burroughs
Aug. 23	Bellows Falls, Vt.	Timothy Kirk	Raymond Monty	Kathryn Allen
Oct. 17	Bellows Falls, Vt.	Sally Ann	Robert Wilson	Ruth Collins
Oct. 26	Bellows Falls, Vt.	Anne Margaret	David Costin	Claire Seavey
Nov. 30	Bellows Falls, Vt.	Diane Lynn	Thomas Dupell, Jr.	Frances Griffin

MARRIAGES

1960

Jan. 2	Charlestown, N. H.	Bernard Smith Victory Monty	Alstead, N. H. Alstead, N. H.
Feb. 5	Charlestown, N. H.	Lawrence Smith Elizabeth Frechette	Charlestown, N. H. Alstead, N. H.
Mar. 13	Greenfield, Mass.	James Dunn Carlene Bean	Greenfield, Mass. Alstead, N. H.
June 25	Alstead, N. H.	Don Porter Barbara Haskins	Alstead, N. H. Alstead, N. H.
June 26	Alstead, N. H.	Marshall Benware Rowena Crosby	Alstead, N. H. Alstead, N. H.
July 4	Bellows Falls, Vt.	William Gilbert Dolores Farley	Langdon, N. H. Alstead, N. H.
Aug. 21	Acworth, N. H.	Carl Bean Beverly Neal	Alstead, N. H. Acworth, N. H.
Sept. 17	Alstead, N. H.	Roy Miller Linda Burroughs	Acworth, N. H. Alstead, N. H.
Oct. 21	Bellows Falls, Vt.	William Harrington Leona Buzzell	Langdon, N. H. Alstead, N. H.
Nov. 12	Alstead, N. H.	Fred Stearns Mary Harrington	Claremont, N. H. Alstead, N. H.
Dec. 23	Alstead, N. H.	Daniel Botkin Ellen Chase	Croton-on-Hudson, N.Y. Alstead, N. H.

D E A T H S

1 9 6 0

<u>Date</u>	<u>Place of Death</u>	<u>Name</u>	<u>Age</u>
Jan. 22	Alstead, N.H.	Norman L. Grow	82
Feb. 10	Westmoreland, N.H.	George A. Cherry	81
Feb. 23	Bellows Falls, Vt.	Annie Maude Kelley	88
Mar. 24	Keene, N. H.	Charles E. Burroughs	74
Apr. 1	Alstead, N. H.	Emma E. Bellows	44
Apr. 15	Bellows Falls, Vt.	Isaac Evans	82
July 1	Bellows Falls, Vt.	Lorena L. Hancock	75
Aug. 24	Bellows Falls, Vt.	Timothy K. Monty	1 day
Sept. 19	Alstead, N. H.	Robert L. Burroughs	64
Nov. 10	Claremont, N. H.	Mabel Jefts	87

Brought to town for Burial

Jan. 25	From entombment at Springfield, Vt.	Hollis Corbin	61
Feb. 12	Keene, N. H.	Jennie B. Wilson	81
June 2	Keene, N. H.	William H. Renz	11

ANNUAL REPORTS

OF THE

School District Officers

OF

ALSTEAD, N. H.



YEAR ENDING DECEMBER 31, 1960

SCHOOL DISTRICT OFFICERS

SCHOOL BOARD

Mrs. Margaret Renzelman, Chairman

Hermon Buss

Allison Gleason

MODERATOR

Heman Chase

CLERK

Mrs. Miriam Ward

TREASURER

Mrs. Frances Metcalf

SUPERINTENDENT

Elliott W. Keach

THE STATE OF NEW HAMPSHIRE
SCHOOL WARRANT

To the inhabitants of the school district of the Town of Alstead qualified to vote in district affairs:

You are hereby notified to meet in the Vilas School Auditorium in said district on the 14th day of March, 1961 at 2:00 in the afternoon to act upon the following subjects:

1. To choose a moderator for the ensuing year.
2. To choose a clerk for the ensuing year.
3. To choose a member of the school board for the ensuing three years.
4. To choose a Treasurer for the ensuing year.
5. To determine and appoint the salaries of the school board and truant officer, and fix the compensation of any other officer or agent in the district.
6. To hear the reports of agents, auditors, committees or officers chosen, and pass any vote relating thereto.
7. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the salaries of school district officers and agents, and for the payment of statutory obligations of the district, and to authorize the application against said appropriation of such sums as are estimated to be received from the state equalization fund together with other income; the school board to certify to the selectmen the balance between the estimated revenue and the appropriation, which balance is to be raised by taxes by the town.
8. To see if the district will vote to authorize the school board to make application for and to accept and use in the name of the district, such advances, grants in aid or other funds for educational purposes as may now or hereafter be forthcoming from the United States government or any department or agency thereof, or any state or private agency.
9. To see if the district will vote to raise and appropriate the sum of eight hundred, seventy five dollars (\$875.00) for the purpose of engaging the services of the firm of educational consultants, Engelhardt, Engelhardt and Leggett to make a complete study of the Alstead School system.
10. To transact any other business that may legally come before this meeting.

REPORT OF THE SUPERINTENDENT

To the School Board and Citizens of Alstead:

I herewith submit my annual report, January 15, 1960 - January 15, 1961, as your Superintendent of Schools:

This year's recommended budget is considerably higher than last year's budget. Tax payers are inclined to ask "Can't we get along with less?" The answer is yes, if the district voters want the educational program that can be bought for less. If they want an educational program that will give their youth somewhere near equality of opportunity the price is higher.

The budget total is \$14,842.80 higher than it was last year. The amount to be raised by taxation is estimated to be \$80,339.80 which is \$10,597.80 more than last year. The difference is due to an increase in estimated income from tuition.

This year (1960-61) it was possible to get along with one less teacher in the high school due to small enrollments in grades 10, 11, and 12. An additional teacher was needed for grade 2 which previously had been combined with grade 1. This change in teaching staff plus curtailing in supplies and equipment, not doing some of the repairs and falling a little further behind in our average teacher salary compared with districts with whom we compete for teachers made it possible to operate on a budget that is \$1,581.00 less than the previous year.

Alstead's average teacher salary is \$323. less than the state average and \$962.00 less than the national average.

Budget item increases and decreases are explained as follows:

- #1. Salaries of district officers - remains the same.
- #2. 4, 5 and 15 show a total increase of \$324.00. These items pay Alstead's share of the supervisory union budget.
- #3. Tax for statewide supervision has a \$34.00 increase which is due to an increase in enrollment.
- #6. Principal's and teacher's salaries - shows an increase of \$8,487.00 which includes the salary of one more high school teacher, salary for a teacher-aid grades 5 and 6 and teacher raises.
- #7. Books and instructional aids - shows an increase of \$113.00. \$30.00 for matching funds National Defense Education Act and \$83.00 for textbooks.
- #8. Scholar supplies - shows an increase of \$883.00. The surplus of paper was used this past year, increased use of workbooks, and increase in class size.

- #10. Other expenses - shows an increase of \$285.00 to provide more library books and reference materials.
- #11. Janitor salaries - to pay salaries equal to those in effect this year.
- #12. Fuel and heat - remains the same.
- #13. Water, light, supplies and expense - shows an increase of \$600.00 to provide necessary janitor supplies to keep our buildings looking well. Electricity alone cost \$1,521.48 last year.
- #14. Repairs and replacements - shows an increase of \$1900.00 to provide new drapes in the auditorium, repair of roofs on both buildings, paintings, etc.
- #16. Transportation - shows an increase of \$1000.00, an estimate of increased cost of an additional school bus route.
- #17. Tuition - shows an increase of \$37.00 which is the increase of average tuition for the state.
- #18. Special Activities - shows an increase of \$1140.00; \$50.00 for education and music trips, \$750.00 support of athletic program, \$340.00 to pay for activity program deficit.
- #19. Retirement - shows an increase of \$628.00 to pay for increased social security and retirement for teachers and custodians.
- #20. Insurance and treasurer's bond - shows an increase of \$36.00 to pay for workmen's compensation for additional payroll amount.
- #22. Additions and improvements - shows an increase of \$300.00 to allow covering two floors with asphalt tile.
- #23. New Equipment - shows a decrease of \$1170.00.
- #24. Principal of Debt - shows a decrease of \$1105.00, completed bus payment this year.
- #25. Interest on Debt - shows a decrease of \$83.00, reduction of bond issue.

The evaluation of the high school and high school program that was postponed last year because of the large number of faculty changes is being done this year. Each high school in order to retain its standing as a member of the New England Association of Colleges and Secondary Schools is evaluated once every ten years. Vilas High School membership signifies its ability to prepare students to be admitted to colleges and universities and other post secondary institutions. In addition it signifies that the school is endeavoring to promote an educational program that is preparing students for living in our complex society.

During the 1959-60 school year there were several joint meetings of the school boards of Alstead, Acworth, Marlow, Langdon, Walpole and Westmoreland for the purpose of discussing the possibilities of forming a cooperative district. This year the School Boards of Gilsum and Surry have also attended the meetings.

Interest last year was directed toward the formation of a grade 7-12 cooperative. However, information presented by Superintendent Keach and Mr. Russell, from the State Department of Education indicated that a grades 1-12 cooperative would be more beneficial than the 7-12 cooperative.

Considerably more study is needed to gather factual material that is needed by the school boards of each community in order that they may have information to aid them in making their recommendations and also to aid the citizens of each district in their decision as to what is the best educational pattern to follow.

Each board is planning to include an article in the school district warrant that gives the opportunity for the district to decide whether or not to take part in an educational survey.

An educational survey will cover every major aspect of the school situation in each town including an analysis of existing facilities, forecasts of future enrollments, study of the educational needs, suggested curriculum offerings, a review of the advantages of establishing a cooperative school district, and an analysis of the financial problems and tax implications of a cooperative system versus continuing as a separate unit.

Three of the school districts mentioned above send their high school pupils to Keene as tuition pupils. It would appear that these communities should have available alternate plans in the event that Keene decides to discontinue their present policy of taking tuition pupils from surrounding communities.

I strongly recommend that each district vote to take part in this educational survey. A district may decide not to follow the recommendations, however, the decision can be made on the basis of factual information.

Alstead teachers plan to take part in a Supervisory Union workshop to be held next August 30, 31 and September 1 at the Walpole High School. It is planned to study methods of improving teaching techniques in Science, Arithmetic and Reading with the help of outstanding consultants in each field.

The 3 day workshop is in addition to the 180 day school year for pupils as in the day allowed in the schedule for the annual teacher convention in October.

The use of National Defense Education Act Title III matching funds has materially aided our programs in the fields of science, mathematics and languages. Teacher aids and equipment are being used to great advantage and our reference library has been improved.

The enrollment in the multiple-class of grades five and six has become even larger than was anticipated. Having a cadet teacher, Miss Rose Knight, during the second nine weeks was of considerable assistance. Additional pupils entered after the Christmas vacation bringing the total to 36. This was the deciding factor in the decision to employ Mrs. Ralph Timpano as a teacher aid. The teacher aid will allow the teacher to spend all of her time teaching and relieve her of many of the extra duties that are a part of classroom responsibilities of the teacher.

Fifth and sixth grade pupils are using the S.R.A. Reading Laboratory as an aid to reading improvement. The reading laboratory is a library of reading materials that is designed to meet the needs of all fifth and sixth grade reading levels. It provides the means for a pupil to check their own ability in various reading skills and to keep track of their progress as they improve.

We had only one change and one addition to the faculty this year. Mrs. Florence Gude replaced Miss Anne Merrill as teacher of English and French. Mrs. Gude received her degree from Barnard College and has taken courses at Keene Teachers College and Columbia University. Mrs. Elizabeth Sawyer is an additional elementary teacher teaching grade two. She received her degree from Keene Teachers College and did her practice teaching in Keene.

Enrollment January 4, 1961

Grade	1	2	3	4	5	6	7	8	9	10	11	12	Total
	19	23	13	15	18	16	27	36					167
									46	17	21	14	98

There are six less elementary pupils this year as compared to last year due to Langdon not sending seventh grade pupils as tuition pupils this year. There are twenty-two more high school pupils.

Tuition pupils attending Alstead Schools January 4, 1961

Grade	1	2	3	4	5	6	7	8	9	10	11	12	Total
Acworth	1						8	8	3	2	2	3	27
Langdon						1	1	12	7	2	7	4	34
Marlow									7	3	1	1	12
Other			1	1							2		4
Total	1		1	1		1	9	20	17	7	12	8	77

I wish to take this opportunity to thank the school board, teachers, parents, pupils and citizens for their cooperation.

ELLIOTT W. KEACH,
Superintendent of Schools

REPORT OF THE SCHOOL NURSE
for ALSTEAD

The following is my report for the year ending June 30, 1960:

114 pupils were examined by Dr. Tatem. The following defects
were noted and reported: 1 heart defect
58 in need of dental care

274 pupils had vision tests given by the school nurse
7 pupils received vision notices

104 pupils had hearing tests given by the school nurse

287 pupils were weighed and measured

304 pupils attended polio clinics
17 pupils attended pre-registration clinic
22 pupils were checked and necessary follow-up done for smallpox
vaccination

1 pupil under orthopedic clinic care

100 pupils patched for TB Test

104 pupils were instructed in dental education
1 pupil was seen by the Guidance Clinic

Within our school health program we attempt to attain health improvement of each individual within the group. No two children are exactly alike, each child has distinctive characteristics and special needs. Today we have better understanding of nutrition, new methods of instruction, materials for instruction are more plentiful, interest in mental health has a deserved prominence, school environment is improving in most areas, and with continued cooperation and interest a child's total development will benefit from the school health program.

I wish to take this opportunity to thank you all for cooperating with the school nurse, Mrs. Damon during my leave of absence.

Respectfully submitted,
Mrs. Ellen Pearce
School Nurse

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
Concord, New Hampshire
SUMMARY OF FINDINGS AND RECOMMENDATIONS

July 29, 1960

The School Board
Alstead School District
Alstead, New Hampshire

Gentlemen:

Submitted herewith is the report of the annual examination and audit of the accounts of the Alstead School District for the fiscal year ended June 30, 1960, which was made by this Division in accordance with the vote of the District. Exhibits as hereafter listed are included as part of the report.

SCOPE OF AUDIT

Included in the examination and audit were the accounts and records of the School Board and the School District Treasurer.

FINANCIAL STATEMENTS

Comparative Balance Sheets: (Exhibit A)

Comparative Balance Sheets as of June 30, 1959 and June 30, 1960, are presented in Exhibit A. As indicated therein, the Net Debt decreased by \$5,637.45 during the fiscal year ended June 30, 1960.

Analysis of Change in Financial Condition: (Exhibit B)

An analysis of the change in financial condition of the School District during the fiscal year is made in Exhibit B, with the factors which caused the change indicated therein.

Comparative Statements of Appropriations and Expenditures - Estimated and Actual Revenues: (Exhibits C & D)

Comparative statements of appropriations and expenditures, estimated and actual revenues for the fiscal year ended June 30, 1960, are presented in Exhibits C and D. As indicated by the Budget Summary (Exhibit D), a net unexpended balance of appropriations of \$5,242.00, less a revenue deficit of \$42.39, resulted in a net budget surplus of \$5,199.61.

Summary Statement of Receipts and Expenditures: (Exhibit E)

A summary statement of receipts and expenditures for the fiscal year ended June 30, 1960, made up in accordance with the uniform classification of accounts, is included in Exhibit E. Proof of the Treasurer's balance as of June 30, 1960, is indicated in Exhibit F.

Statement of Bonded Debt: (Exhibit G)

A statement of the outstanding bonded indebtedness of the School District as of June 30, 1960, showing annual debt service requirements, is contained in Exhibit G.

Statement of School Tax Account: (Exhibit H)

Exhibit H presents a statement of the School District Tax account with the Town of Alstead. As indicated therein, as of June 30, 1960, a balance of \$5,000.00 on account of the 1959-60 School Tax was due the School District from the Town. This is shown as an asset account in the Balance Sheet of June 30, 1960. (Exhibit A)

GENERAL COMMENTS

Current Surplus:

The current surplus (excess of total assets over current liabilities) increased from \$4,125.62 to \$5,734.16, during the fiscal year as shown by the following statement:

	<u>June 30, 1959</u>	<u>June 30, 1960</u>
Total Assets	\$4,558.45	\$6,840.40
Current Liabilities	<u>432.83</u>	<u>1,106.24</u>
Current Surplus	<u>\$4,125.62</u>	<u>\$ 5,734.16</u>

School District Treasurer:

The Treasurer records in the cash book only the manifest number and the amount of the manifest. In order that a reconciliation between the cash book balance and the bank balance may be made monthly, it is again recommended that each check issued be recorded in numerical sequence in the cash book.

Conclusion:

The provisions of Chapter 184, of the Laws of 1955, require that this report of the summary of findings and recommendations (letter of transmittal) shall be published in the next annual report of the School District.

We extend our thanks to the officials of the Alstead School District for their assistance during the course of the audit.

Yours very truly,
Harold G. Fowler, Director
DIV. OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

O. Maurice Oleson, Auditor
Laurence M. Bean, Accountant

DIVISION OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION
CONCORD, NEW HAMPSHIRE

July 29, 1960

CERTIFICATE OF AUDIT

This is to certify that we have examined and audited the accounts of the Alstead School District for the fiscal year ended June 30, 1960. In our opinion, the Exhibits included herewith reflect the true financial condition of the School District on June 30, 1960, together with the results of operations for the fiscal year ended on that date.

Respectfully submitted,
Harold G. Fowler, Director
DIV. OF MUNICIPAL ACCOUNTING
STATE TAX COMMISSION

O. Maurice Oleson, Auditor
Laurence M. Bean, Accountant

NOTE: The schedule of exhibits that are reported by the State Auditors may be examined by any interested parties at any regular School Board Meeting.

SCHOOL BOARD'S ESTIMATE FOR 1960-1961

	Actual Expenditures 1959-1960	Adopted Budget 1960-1961	Proposed Budget 1961-1962
<u>Administration</u>			
Salaries of District Officers	\$ 481.00	\$ 481.00	\$ 481.00
Superintendent's Salary (local share)*	822.48	859.00	943.00
Tax for State Wide Supervision	380.00	366.00	404.00
Salaries of Other Administrative Personnel	432.40	524.00	562.00
Supplies and Expenses	<u>1,209.39</u>	<u>1,073.40</u>	<u>1,238.00</u>
Total	\$3,325.27	\$3,303.40	\$3,628.00
<u>Instruction</u>			
Teachers' Salaries, High School	\$28,065.00	\$33,648.00)	\$73,350.00
Teachers' Salaries, Elementary	25,884.51	31,215.00)	
Principals' Salaries, High School & Elem.	6,200.00		
Books and Instructional Aids, High School	1,480.78	1,250.00	1,244.00
Books and Instructional Aids, Elementary	817.75	1,100.00	1,219.00
Scholars' Supplies, High School	668.95	900.00	1,009.00
Scholars' Supplies, Elementary	465.58	800.00	1,574.00
Supplies and Other Expenses, High School	915.57	625.00	1,095.00
Supplies and Other Expenses, Elementary	<u>274.84</u>	<u>475.00</u>	<u>290.00</u>
Total	\$64,772.98	\$70,013.00	\$79,781.00
<u>Operation of School Plant</u>			
Salaries of Custodians, High School	\$2,800.00	\$ 3,800.00	\$ 3,800.00
Salaries of Custodians, Elementary	2,181.61	1,400.00	1,700.00
Fuel or Heat, High School	1,955.98	1,700.00	1,700.00
Fuel or Heat, Elementary	688.15	1,000.00	1,000.00
Water, Light, Supplies and Exp., High School	1,300.56	1,500.00	1,850.00
Water, Light, Supplies and Expenses, Elem.	<u>787.15</u>	<u>1,100.00</u>	<u>1,350.00</u>
Maintenance of School Plant	\$9,713.45	\$10,500.00	\$11,400.00
Repairs and Replacements, High School	\$4,090.89	\$1,200.00	\$3,000.00
Repairs and Replacements, Elementary	<u>583.16</u>	<u>700.00</u>	<u>800.00</u>
Total	\$4,674.05	\$1,900.00	\$3,800.00

Auxiliary Activities

Health Supervision, High School	\$ 328.60	\$ 456.80)	
Health Supervision, Elementary	717.89	656.80)	\$1,150.80
Transportation, High School	1,252.50	1,200.00)	
Transportation, Elementary	4,389.43	4,800.00)	7,000.00
Tuition, High School	388.00	399.00	436.00
Tuition, Elementary	70.49		
Spec. Activities & Spec. Funds, High School		190.00	1,330.00
Spec. Activities & Spec. Funds, Elem.		50.00	50.00
School Lunch, High School	348.68	580.00	500.00
School Lunch, Elementary	761.77	820.00	900.00
Total	\$8,257.36	\$9,152.60	\$11,366.80

Fixed Charges

Retirement, High School	\$2,354.96	\$2,932.00)	
Retirement, Elementary	2,173.82	2,706.00)	\$ 6,266.00
Insurance, Treas. Bonds & Exp., High Sch.	530.53	892.00)	
Insurance, Treas. Bonds & Exp., Elem.	1,155.06	872.00)	1,800.00
Total	\$6,214.37	\$7,402.00	\$8,066.00

Capital Outlay:

Additions and Improvements, High School		\$ 100.00)	
Additions and Improvements, Elem.		100.00)	\$ 500.00
New Equipment, High School	\$1,306.12	1,150.00)	
New Equipment, Elementary	704.14	170.00)	1,280.00
Total	\$2,010.26	\$1,520.00	\$1,780.00

Debt and Interest

Principal of Debt	\$4,028.91	\$4,105.00	\$3,000.00
Interest on Debt	1,315.11	1,183.00	1,100.00
Total	\$5,344.02	\$5,288.00	\$4,100.00
	\$104,311.76	\$109,079.00	\$123,921.80

Cash on Hand, June 30, 1960

General Fund

Grand Total

1,623.68

\$105,935.44

*State's Share 4,000.00; Gilsum 286.08; Marlow 187.74; Surry 250.32;
Walpole 2,489.79; Westmoreland 433.59

ESTIMATED INCOME

	Actual Income 1959-1960	Adopted Budget 1960-1961	Proposed Budget 1961-1962
Balance, July 1, 1959:			
General Fund	\$4,443.45	\$5,000.00	\$2,100.00
Federal Aid	1,760.97	1,700.00	1,700.00
National School Lunch	1,110.45	1,400.00	1,400.00
National Defense Education Act	713.75	370.00	400.00
State Building Aid	966.67	900.00	900.00
Local Taxation	67,148.38		
Elementary School Tuition	8,565.24	6,550.00	7,250.00
Secondary School Tuition	14,475.60	17,556.00	23,980.00
Trust Funds	6,435.93	5,000.00	5,000.00
Other	315.00	861.00	852.00
Total Receipts	\$105,935.44	\$39,337.00	\$43,582.00
To be raised by taxation		69,742.00	80,339.80
Grand Total		\$109,079.00	\$123,921.80

EXHIBIT G
ALSTEAD SCHOOL DISTRICT
Statement of Bonded Indebtedness, Showing Annual
Maturities of Principal and Interest
As of June 30, 1960

	<u>Elementary School Construction Bonds $2\frac{1}{2}\%$</u>
Amount of Issue	\$65,000.00
Date of Issue	June 1st, 1954
Principal Payable Date	June 1st
Interest Payable Dates	December 1st & June 1st
Payable AT	Merchants National Bank - Boston or Bellows Falls Trust Company - Bellows Falls, Vermont

Maturities - Fiscal

<u>Year Ending:</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
June 30, 1961	\$ 3,000.00	\$1,175.00	\$ 4,175.00
June 30, 1962	3,000.00	1,100.00	4,100.00
June 30, 1963	4,000.00	1,025.00	5,025.00
June 30, 1964	4,000.00	925.00	4,925.00
June 30, 1965	4,000.00	825.00	4,825.00
June 30, 1966	4,000.00	725.00	4,725.00
June 30, 1967	4,000.00	625.00	4,625.00
June 30, 1968	4,000.00	525.00	4,525.00
June 30, 1969	4,000.00	425.00	4,425.00
June 30, 1970	4,000.00	325.00	4,325.00
June 30, 1971	4,000.00	225.00	4,225.00
June 30, 1972	<u>5,000.00</u>	<u>125.00</u>	<u>5,125.00</u>
	\$47,000.00	\$8,025.00	\$55,025.00

ALSTEAD SCHOOL BUS NOTE

Interest and Payment Date: September 13th

Interest Rate: 3%

Amount Borrowed: \$9,134.19

Paid to Date: 9,134.19

*Outstanding Balance -

* Last year's outstanding balance should have been \$1,105.28. This note has now been paid in full.

VILAS HIGH SCHOOL REPORT 1959-60

The Cooperative Study of Secondary School Standards was organized in 1933. Their aims were (1) to determine the characteristics of a good secondary school; (2) to determine the means and processes by which a good school develops into a better one and (3) to devise ways by which regional associations can stimulate and assist secondary schools to continuous growth.

The out growth of this group is the evaluation of the secondary school.

The Vilas High School faculty started in October 1960 on the so-called, "Self Evaluation". Many hours of intensive study and observation are being made. Each phase of the whole framework of Vilas is to be evaluated.

On April 19, 20, 21 a visiting committee is expected to come in and evaluate.

The chairman of the visiting committee makes a final summary of the School Board and all interested citizens.

The Title III program has improved our science, mathematics and language a great deal. A great amount of equipment needed in the teaching of those courses has been added.

We had fifty Freshmen as an entering class this year and expect between forty-five and fifty this coming September. This enrollment will necessitate two classes of Freshmen English and Sophomore English, two classes in Biology and two divisions of Freshmen and Sophomore Home Economics.

The Legion Oratorical Contest was won by Laura Mason.

Our Good Citizenship girl was Sandra Mavor.

Our Boys' State representative was Thomas Foote.

Our Girls' State representatives were Pauline Westcott and Judith Bellows.

The honor students for 1959-60 were Valedictorian, Sandra Mavor and the Salutatorian, Carol Andrews.

The present time finds members of the 1960 graduating class in various life situations - Married 2; Nursing 3; Advanced Education 8; Working 5; and in the Armed Services 6. Advanced Education and the Armed Services 66-2/3 per cent; married and working 33-1/3 per cent.

The Vilas basketball team won the Annual Keene Teachers' College tournament.

Charlestown High School won the One Act Play Competition for the second successive time.

VOCATIONAL AGRICULTURE

This year finds enrollment comparable to recent years in Vocational Agriculture in this area. The program offers both technical and practical experience in not only farming but other agricultural businesses which today employ about 41% of the country's total working force. Each class meets 7 hours a week which gives time in shop for farm mechanics. Along with formal classroom instruction goes on-the-farm-training with each student carrying on a Planned Agricultural Experience Program.

Time is spent on the study of other agricultural businesses in this area with field trips to obtain first-hand knowledge.

An important part of Vocational Agriculture is the Future Farmers of America. In the past year the chapter has been very active both in the local area and also on the State and National scene. In October Robert Sutherland and Thomas Foote represented our chapter at the National Convention held in Kansas City. The chapter helps to finance their expenses.

At the State Convention Ralph Nichols and Ronald Jacobson represented our chapter.

For Community Improvement projects the chapter erected a Community sign entering Alstead and plans are being made to place another one this spring. We also sponsored a March of Dimes dance with all proceeds going to the March of Dimes.

The green house was operated this year and bonds are being paid off as rapidly as possible.

CHEMISTRY DEPARTMENT

The chemistry department's function is to provide training in chemistry on the high school level as a prerequisite to further training on the college level. The majority of the instruction is college preparatory although some time is spent in general chemistry in the home, farm, or industry. One double period a week is set aside for experiments on the current lecture material.

With the new government program in effect, the department purchased new equipment and reference books to help facilitate instruction. We now have a good supply of equipment.

Today, with the great need for this type of trained personnel, students who have the ability to do chemistry are encouraged to take it with hopes of college training in the future.

THE HOMEMAKING DEPARTMENT

For the year 1960-61 there are 37 Junior High girls and 29 High School girls, making a total of 66 girls enrolled in home-making.

Being divided into two groups, the Junior High girls study a variety of courses such as Food Preservation, Child Care, Personal Grooming, Care of Room, Personality, Clothing Selection and Construction, and Foods, with emphasis on Breakfasts and Luncheons. These courses will aid them in acquiring the necessary knowledge they will find important as they join the Senior High Group.

The Senior High girls are participants in the courses of Home Living, Good Grooming, Clothing Selection and Construction, and Meal Planning, Table Service and Food Preparation. In the Home Living course the girls learn how to select house plans, care for a home and some important factors to be considered in decorating and furnishing the home. In the clothing construction class emphasis is placed on more advanced techniques of construction.

Vilas High School was represented in the Annual Cherry Pie Contest by Jane Annis who participated in the State Contest at the University of New Hampshire.

To our present facilities there has been added a new electric sewing machine which we appreciate very much.

Home projects are important events occurring in Home Economics. Each person selects four projects that they wish to accomplish during one school year, putting in no less than a total of 120 hours.

Home visits are aids to home projects. If a problem arises that is too difficult for a student to solve alone, the teacher often helps by paying a visit to the student's home. In fact, every participant in grades 9-12 of this course is at one time called upon to play hostess to the teacher at their home.

Twenty-six of the F. H. A. girls attended the Eastern States Exposition. The October fall meeting of the State F. H. A. was held at Keene Teachers College with 12 F. H. A. girls from Vilas attending.

The F. H. A. again, as in the past, helped sponsor the High School Fair, in October and also the Annual Christmas Party.

In April at the state F. H. A. meeting held in Lebanon, Jane Annis was elected to serve as state Vice-President for the ensuing year. She and the chapter Advisor represented the state at the Annual Convention of the F. H. A. held in Washington, D.C. in July.

MATH DEPARTMENT

Plane Geometry was offered during the school year of 1959-60, and Algebra II is being offered this year (1960-61). The two courses alternate yearly.

<u>SUBJECT</u>	<u>GRADE</u>	<u>CONTENTS</u>
General Math	9	our number system, informal geometry, fractions, per cent, budgets and finances, insurance (including social security), algebra, graphs, taxes, transportation
Algebra I	9	fundamentals, linear equations, signed numbers, polynomials, graphs, pairs of linear equations, special products and factors, fractional equations, roots, radicals, quadratic equations
Algebra II	10, 11	general review of Algebra I, more complex examples of same, coordinate systems, logaithms and use of scales A, B,C,D of slide rule, binomial theorem, arithmetic and geometric series
Advanced Math	12	solid geometry, plane trionometry, slide rule, statistics (including permutations, selections, probability, and set theory), and the calculus or analytic geometry

Mr. Heman Chase was again generou with his time, visiting the advanced math class to teach and demonstrate the use of the surveyor's transit, illustrating a practical use of trigonometry.

The advanced math class visited the Jones & Lamson plant in Springfield, Vermont, where they were shown general applications of mathematics.

GENERAL SCIENCE

Thus far in General Science, studies of light, air, the atmosphere, solar system, water and its uses, and heat have been made in this course. In the future other subjects such as matter and its composition, rocks and minerals, various forms of energy, and plant and animal life will be covered.

Student activities such as individual reports, preparations for the science fair and daily work are common.

FRENCH

French I and II have been offered this year. French III is a yearly alternate with French II.

Both groups have profited from the use of tapes. This has given them an opportunity to listen, understand, and imitate a variety of native speakers. We are fortunate in the number and excellency of our tapes and recording equipment.

The grammar and composition taught is basic and practical for comprehension in understanding spoken and written French.

Some beginnings have been made in an appreciation of French music and art with the view of an understanding of the culture of the French People.

ENGLISH

In all English classes we have tried to combine the basic need of the student to write and speak correctly, and to enjoy the writings of the present as well as the past.

There has been an emphasis on composition, since this is the skill critics feel has been neglected in the past. Those who have an interest in doing creative writing have been encouraged. Guidance and experience in research has been given.

The study of grammar, punctuation, and spelling is incorporated into the daily work. Ability to think independently, to speak before a group, and to listen and evaluate has been combined in the general study.

The literature offered - prose, poetry, drama, classics, and current writings - is of such diversity that each student finds an area of interest and enjoyment.

PHYSICAL EDUCATION

In March of 1960 Vilas was invited to and won the Keene Teachers College Invitational Basketball Tournament. Bob Kmiec was outstanding in the tournament.

Last Spring physical education classes consisted of baseball, softball, tennis, track, swimming, and some golf. An intramural track meet was also held in which Ken Stanley and Bob Kmiec were outstanding.

In its second year of soccer Vilas was a much improved team and beat both Walpole and Charlestown. Fall physical education consisted of soccer, physical training, touch football, relays, and group games. We are now in the process of playing basketball and volleyball. The basketball team received new pants this year. The team is young in having only one senior.

GUIDANCE COUNSELING

Vilas High School continues to receive tape recordings from Northeastern University, which answer many questions concerning various occupations and professions. These generally last about twenty-five minutes, during which time practically every conceivable question relative to one area of livelihood is answered.

A group of girls visited the Elliott Community Hospital in Keene. They were shown around the hospital by student nurses, after which they viewed a movie on nursing, which was followed by a skit put on by student nurses (two of which were graduates of Vilas - Carol Andrews and Rachel Clark), and were then served refreshments.

Several representatives from schools of higher education visited Vilas, and some pupils visited Keene Teachers College for a first hand view of college life.

A film strip was shown to all students, indicating the need for doing one's best while at school, and of not avoiding a course because it may be more difficult.

A more thorough job of guidance counseling could be done by a part time, or better still, a full time counselor. This not being the case at Vilas, guidance is given when spare time dictates by the faculty. Some self-help is given through the administering of the National Education Development tests, the scores of which are given to the students so that they may better estimate their progress compared to others across the United States, and also to have more information upon which to plan their future courses at Vilas and beyond high school.

SOCIAL STUDIES

The study of Social Sciences is vastly important to the student, for it is the very essence of life itself. No event happens within the world today which will not have an effect on the Social Science field, and therefore, a direct effect upon the individual.

The Social Science course of study here at Vilas High School is composed of the following subjects; American History, World History, Problems of Democracy, and Civics.

Through the introduction of these courses to the student the objective is to familiarize the individual with certain trends, or concepts which are a part of his society - both past and present.

Specifically, the areas analyzed within the Social Studies program are geographic locations, international social and economic affairs, map study, current events, plus, as would be assumed, an over-all introduction to generally accepted historical fact.

PHYSICS

The course includes mechanics of solids, forces in liquids and gases, motion, the nature of matter, heat, sound, electricity, magnetism, light, and atomic energy. A more analytical approach is being emphasized, rather than a phenomenological one.

A visit to the N. E. Power Plant in Bellows Falls, Vermont was made, illustrating to the class the conversion of water power to mechanical power to electrical power, and allowing them to see in large scale version the parts and functioning of generators.

An evaluation set of kits used in the Physical Science Study Committee physics course originated at M. I. T. has been purchased. A few of the kits have been assembled and used to good advantage. More time is required for full evaluation of the kits and the course. (A text for the course was included with the evaluation kits.) At a summer physics institute for teachers at the University of Vermont, attended by Mr. Zax, the general appraisal of this newer approach to the subject is that it has merit and parts of it may be incorporated into an existing course to improve, rather than to replace.

EARTH SCIENCE

This is a new course installed at Vilas High School; only five such courses exist in the State of New Hampshire. The basic reason for its admittance is to reduce the repetition of Junior High School Science in the High School. Its basic aims are to give the student a better knowledge of his natural environment both on a world and regional scale.

After a brief unit on atomic energy in the opening weeks of the school year, studies of the earth as a heavenly body, elements and the various controls of weather, and world climates have composed most of the course of study thus far. Shortly, emphasis on the geological structure of the earth will be studied; this includes composition of the earth's crust, glaciation, various tectonic forces which build up the earth's surface, erosional agents, oceanography, and natural vegetation and animal life.

Various laboratory demonstrations in which the students often participates, preparations for the ensuing science fair, and daily work constitute the basic student activities.

COMMERCIAL DEPARTMENT

The courses in the Commercial Department consist of Office Practice, Typing I, Typing II, Personal Typing, Shorthand, and Bookkeeping.

In Office Practice each student puts to use all skills learned in other business subjects to this date. The course is set up so that each student does a variety of jobs that might face here in the office. It is a good course because of the combining of all the business subjects.

Typing I and Personal Typing are set up with the same objectives: to acquaint the students with the business letter and the personal letter, with emphasis more toward the business letter and all its parts. Most of the students enjoy typing and have definite assignments for each week. Each student completes a quota with a minimum standard for each week and working to the maximum standard.

Typing II is given as a continuation of Typing I but was not held this year because of the fact that most of the upperclassmen in the Commercial course have already taken the subject.

Shorthand gives the student a chance to test his skill in writing for speed and at the same time working for accuracy after learning the basic forms. Most students enjoy the class because of goals that are to be attained during the course. These goals are in regard to writing speed and later on for transcription speed.

Bookkeeping is broken down into each part of the complete bookkeeping cycle. It is taught in such a way that each week the students add another step to the overall process. Eventually they will be given sets to put this whole process to work in one set of books.

MUSIC PROGRAM

The music program for all grades includes a variety of activities including singing, instrumental instruction, music appreciation, music theory and rhythm activities. Each grade has one weekly class period, high school chorus and band each rehearse twice a week and band instruction classes meet once a week. Piano instruction is given both in piano class and private lesson.

Chorus and band present two concerts a year - one at Christmas and one in the spring. The chorus of 50 participates in the graduation program and has three students selected for All-State Chorus in Nashua, April 13-14. They are Kathleen Johnson, Soprano; Hazel Fancy, Alto; and Bruce Timpano, Tenor.

The band of 27 students participated in both Vilas and Walpole fair parades and provided music for Memorial Day in Langdon, Alstead, and Acworth. In June the band participates in the Southwestern League Band Festival in which it plays a program as a separate unit and combines with the other bands in the league for a massed band.

A new baritone horn was purchased last year as well as a piano for the first grade room. Each year we are adding to our library of records and film strips. We very much appreciate the interest of the PTA in our musical needs. The records purchased last year have been much appreciated by the students.

Helma Brackett, Librarian
The Library
Union. Co. N. H.
Durham, N. H.

